

City of Excelsior
Notice of Work Session
of the Excelsior City Council

NOTICE IS HEREBY GIVEN that the City Council of the City of Excelsior will hold its work session on Monday, June 6, 2022 at 5:30 P.M. at the Excelsior City Council Chambers, 339 Third Street, Excelsior, MN 55331.

Members of the public may attend the work session either in person, at City Hall or by joining via Zoom either online or by telephone at:

Join Zoom Meeting

<https://us02web.zoom.us/j/81411136864>

Meeting ID: 814 1113 6864

Dial by your location

+1 312 626 6799 US

+1 301 715 8592 US (Germantown)

Meeting ID: 814 1113 6864

City of Excelsior
City Council Work Session

Agenda

Monday, June 6, 2022

5:30 P.M.

1. Call to Order/Roll Call
2. Agenda Approval
3. Establish 2023 Budget Goals
4. Adjournment

Note: The purpose of a Work Session is for the Council to discuss matters informally and in greater detail than is allowed at formal Council meetings. All meetings of the Council including Work Sessions will be open to the public. While the privilege of participating in these discussions is generally limited to the Council, staff, and consultants, the Mayor may open a discussion from the floor.



MEMORANDUM

Work session Item 3 – Establish 2023 Budget

Re: Goals and Preview of 2023 Budget

Date: June 6, 2022

To: City Council

From: Jenny Palmer, Finance Director

The purpose of this item is for the Council to identify and prioritize goals and objectives to be included in the 2023 budget. The City Charter states “Annually, on or before the 1st calendar day of July of each year, the City Council shall establish, by resolution, a prioritized list of goals and objectives to be funded in the next year’s Annual Budget. This list shall provide the guidance to the City Staff in preparing the preliminary Annual Budget for the next year, and shall provide the Public with the priorities of the City as established by the City Council. This list shall be published in the City newsletter, City website, and the official City Newspaper.”

Below is a list of the City’s 2022 Objectives, the Council should discuss which items to identify as goals and objectives for the 2023 budget. Staff will then craft a resolution to be adopted at the June 20th City Council meeting. After the resolution is adopted, it will be placed on the City’s website and included in the newspaper for publication.

Staff would also like to discuss the Council’s expectations for the upcoming 2023 budget.

City of Excelsior 2022 Objectives

Top Priorities

1. City Hall - Consider options for City Hall and the west parking lot
2. Water Street Corridor (Lake Street to Oak Street)
 - a. Tighten up restrictions regarding types of uses and how to eliminate non-conforming uses
 - b. Analyze whether to reduce the height limit in the downtown district
 - c. Consider hiring a consultant to explore extending the look and feel of Water Street to County Road 19
3. Vacant and Underdeveloped Properties - Discuss with each owner of a vacant or underdeveloped property what is preventing them from developing their property

Enhance Small Town Character and Quality of Life

4. Code Enforcement - Approach building inspector about doing more frequent, proactive inspections and research hiring a compliance officer
5. Style Guide - Create style guidelines for City-owned properties that align with HPC guidelines, a landscaping plan, and utility box regulations (size, color, placement)
6. Zoning Standards - Revisit lot coverage, setbacks, and building height (look at where it's measured)
7. Zoning Compliance - Explore various ways to address compliance with City ordinances
8. Sign Ordinance - Review ordinance for updates to be made (size, number, placement, color, review process)
9. Comprehensive Plan - Develop a strategy to gradually re-evaluate the current Comprehensive Plan to gain alignment and reflect the long-term vision

Increase Pedestrian Connectivity and Accessibility

10. Mill Street Corridor - Work proactively with Hennepin County to ensure improvements are completed
11. Pedestrian Improvements - Select top three projects and work to secure any outside funding
12. Less Vehicle Use - Research methods for encouraging less vehicle use and accessing Excelsior through the bike trail and other pedestrian access points

Maintain Community Assets and Infrastructure

13. Oak Hill Cemetery - Establish committee to research funding options to preserve and enhance the cemetery
14. Maintenance - Develop a list of items that public works should regularly maintain
15. Tree City USA - Consider 'Tree City USA' designation
16. Excelsior-Studer Park - Create a master park plan for Excelsior-Studer Park and other smaller parks
17. Gateways into Excelsior - Research options to replace the gazebo by Huntington Bank and enhance the gateways on Excelsior Boulevard, Mill Street, Oak Street

Protect Excelsior's Strong Financial Position

18. Infrastructure/Bonding Strategy - Create a long-term strategy to address the City's infrastructure needs
19. Lodging Tax - Implement a lodging tax
20. Parking Meter Revenue - Analyze parking meter revenue and determine revenue allocation, and consider limiting the amount of time vehicles can remain parked at metered spaces at The Commons

Provide Clear and Timely Communications

21. Facilitate and improve communications to promote effective intergovernmental cooperation between staff, citizens, public/private agencies, and Council