

City of Excelsior
Notice of Regular Meeting
of the Excelsior City Council

NOTICE IS HEREBY GIVEN that the City Council of the City of Excelsior will hold its regular meeting on Tuesday, January 21, 2025, at 6:30 P.M. in-person at 106 Center Street, Excelsior, MN 55331– Entrance located on Center Street. The agenda for the meeting is attached hereto.

Members of the public may attend the meeting in person or by joining via Zoom either online or by telephone at:

Join Zoom Meeting

<https://us02web.zoom.us/j/86346794494>

Meeting ID: 863 4679 4494

One tap mobile

+13092053325,,86346794494# US

+13126266799,,86346794494# US (Chicago)

Dial by your location

- +1 309 205 3325 US

City of Excelsior
Regular Council Meeting

Agenda

Tuesday, January 21, 2025

106 Center Street, Excelsior, MN 55331 – Entrance located on Center Street

6:30 P.M.

(Please Note: Times Listed Are Approximate)

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
 - (a) January 6, 2025, City Council Work Session Minutes
 - (b) January 6, 2025, City Council Meeting Minutes
4. OPEN FORUM

This is the time for the public to speak on non-agenda items. Open Forum will be limited to one-half hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the “Open Forum” may be scheduled on the current or a future Agenda. Members of the public interested in speaking on an agenda item may direct a request to be recognized to the Mayor.
5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS
 - (a) Heritage Preservation Commission Update
 - (b) South Lake Minnetonka Police Department Coordinating Committee Meeting
6. MEET EXCELSIOR
 - (a) Brian Tholen, South Lake Minnetonka Police Department
7. AGENDA APPROVAL
 - (a) Meeting Agenda
 - (b) Consent Agenda
 1. Review Verified Claims under \$20,000 and Approve Verified Claims over \$20,000
 2. Close City Hall on January 29 for Clean-up Day
 3. Amend Chapter 5 to Expand Local Sales Tax, 1st Read Ordinance 676
 4. Contractor Parking Amend Fee Schedule, Resolution 2025-09
8. PUBLIC HEARINGS
 - (a) None
9. PETITIONS, REQUESTS and COMMUNICATIONS
 - (a) None

10. ORDINANCES and RESOLUTIONS
(a) None
11. REPORTS of OFFICERS, BOARDS, and COMMITTEES
(a) None
12. UNFINISHED BUSINESS
(a) City Council By-laws Amendment, Resolution 2025-10
13. NEW BUSINESS
(a) Walker Parking Study Overview
14. ADJOURNMENT

Notice: Some items on this agenda are important enough to Commission members that a quorum of Commission members may be present to receive information leading to their future deliberations and eventual decision.

City of Excelsior
City Council Work Session

MINUTES

Monday, January 6, 2025

106 Center Street, Excelsior, MN 55331 – Entrance located on Center Street
4:30 P.M.

1. CALL TO ORDER/ROLL CALL

Mayor Ringate called the January 6, 2025, council work session to order at 4:34 PM.

Present: Mayor Ringate and Councilmembers Bildsoe, Caron, O’Hanlon, and Tyler.
Absent: None.

Also Present: City Manager Luger, Planning Director Mullin, Finance Director Palmer, Public Works Director Amundsen, Senior Planner Cameron, City Clerk Bajda, City Engineer Dawley, and City Attorney Tietjen.

2. WELCOME AND INTRODUCTIONS

Staff and Councilmembers introduced themselves.

3. CITY COUNCIL MEETING ADMINISTRATION

Staff and Council discussion on meeting structure, seating assignment, public comment opportunities, and agenda management software.

4. REVIEW UNFINISHED BUSINESS

Staff and Council discussion of unfinished objectives: City Hall location, Wastewater Treatment Plant bid decision, Walker parking study, parking system operator, small area plan, city sign ordinance, and organizational study

5. COUNCIL WORK GROUPS

Staff suggested work groups for 106 Center Street and charter boat leases be discussed during the regular meeting.

6. NEW GOALS

7. ADJOURNMENT

Tyler moved, Bildsoe seconded to adjourn the January 6, 2025 city council work session meeting at 6:30 P.M. Motion carried 5/0.

Respectfully submitted,
Theresa Bajda, City Clerk

City of Excelsior
Regular Council Meeting

MINUTES

Monday, January 6, 2025

106 Center Street, Excelsior, MN 55331 – Entrance located on Center Street
6:30 P.M.

1. CALL TO ORDER

Mayor Ringate called the regular January 6, 2025, council meeting to order at 6:42 P.M.

2. ROLL CALL

Present: Mayor Ringate and Councilmembers Bildsoe, Caron, O’Hanlon, and Tyler.

Absent: None.

Also Present: City Manager Luger, Planning Director Mullin, Finance Director Palmer, Public Works Director Amundsen, Senior Planner Cameron, City Clerk Bajda, City Attorney Tietjen, and City Engineer Dawley

3. APPROVAL OF MINUTES

(a) December 16, 2024, City Council Meeting Minutes

Bildsoe moved, O’Hanlon seconded to approve the December 16, 2024 City Council Meeting minutes with noted corrections to 106 Center Street agenda item to replace PUD with CUP. Motion carried 5/0.

4. OPEN FORUM

This is the time for the public to speak on non-agenda items. Open Forum will be limited to one-half hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the “Open Forum” may be scheduled on the current or a future Agenda. Members of the public interested in speaking on an agenda item may direct a request to be recognized to the Mayor.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) Parks and Recreation Commission Update

Public Works Director Amundsen provided an update of recent Parks and Recreation Commission meetings and work.

6. MEET EXCELSIOR

(a) Commissioner Heather Edelson, Hennepin County District 6

Commissioner Edelson introduced herself and provided a summary of her experience. Expressed excitement in continuing to work with community members and Councilmembers.

7. AGENDA APPROVAL

(a) Meeting Agenda

Tyler moved, Bildsoe seconded to approve the January 6, 2025, regular meeting agenda with addition of two agenda items under section 8 to appoint councilmembers for a parking ramp operations, parking financials work group, and a charter leases and port improvements working group and item under 14 new business to schedule meeting time for the Council Work Session on January 21, 2025. Motion carried 5/0.

1. Review Verified Claims under \$20,000 and Approve Verified Claims over \$20,000
2. November Financials
3. Designate Official Newspaper, Resolution 2025-01
4. Approve Official Depositories and Securities Pledge as Collateral, Resolution 2025-02
5. Appointment of Assistant Weed Inspector, Resolution 2025-03
6. Designate Compliance Officer and Responsible Authority for Data Privacy Requests, Resolution 2025-04
7. Approve 2025 Meeting Calendar
8. Short Term Rental Licensing Update, 2nd Reading Ordinance 675 Amending Chapter 10, Sect. 10-1302
9. 217 First Street HPC Site Alteration Permit Appeal, Rev. Resolution 2025-05
10. Approve Prosecution Legal Services Agreement, Resolution 2025-06
11. Support of 2025 Bonding Bill, Resolution 2025-08

Councilmember Tyler requested items 7(b)7, 7(b)8, and 7(b)9 be pulled for discussion.

Council discussion of item 7(b)7 meeting calendar and noted three requested changes: schedule February 3rd Council meeting for February 10, schedule July HPC meeting for July 29, and remove the July 7th Council meeting. Bildsoe moved, Tyler seconded to approve meeting calendar with three revisions discussed. Motion carried 5/0.

Tyler requested information on item 7(b)8 and requested clarification of required forms and removal of liability insurance as a requirement for applicants.

Clerk Bajda confirmed insurance no longer part of application process and options for tax forms if private individual versus business.

Caron moved, Tyler seconded to approve consent items 7(b)1 through 7(b)8 and 7(b)10 through 7(b)11 Motion carried 5/0.

Planning Director Mullin provided two updates to resolution 2025-05 which were corrected after the agenda packet was sent.

Caron moved, O'Hanlon seconded to approve consent item 7(b)9 and resolution 2025-05 with corrections noted from Director Mullin. Motion carried 4/0. Tyler recused.

8. ANNUAL ACTIVITIES

(a) Choose Acting Mayor

Bildsoe nominated Councilmember Tyler.

Tyler extended gratitude for nomination and recommended Councilmember Caron.

O'Hanlon moved, Tyler seconded to appoint Councilmember Caron to serve as acting Mayor for calendar year 2025. Motion carried 4/0. Caron abstained.

(b) Review City Council By-laws

Caron moved, Tyler seconded to continue review of by-laws to the January 21st meeting. Motion carried 5/0.

(c) Appointments to Lake Minnetonka Communications Commission

Tyler moved, O'Hanlon seconded to appoint Councilmember Bildsoe to represent the Lake Minnetonka Communications Commission for 2025 and direct staff to advertise for the Excelsior resident position at-large. Motion carried 5/0.

(d) Appointment of Alternate to SLMPD Coordinating Committee

Tyler moved, Bildsoe seconded to appoint Councilmember Caron to serve as the City's 2025 alternate on the South Lake Minnetonka Police Department Coordinating Committee in the absence of Mayor Ringate. Motion carried 5/0.

(e) Appointment of Representative and Alternate to Excelsior Fire District Board

Bildsoe moved, O'Hanlon seconded to appoint Councilmember Tyler to serve as the City's 2025 representative on the Excelsior Fire District Board of Directors and Councilmember Caron to serve as an alternate. Motion carried 5/0.

(f) Appointment of Representative to St. Alban's Bay Bridge Committee

Tyler moved, Caron seconded to appoint Mayor Ringate to work on the St. Alban's Bay Bridge Committee with the City of Greenwood and Councilmember O'Hanlon to serve as the alternate. Motion carried 5/0.

(g) Appointment of Liaison to Community for The Commons

Caron moved, Tyler seconded to appoint Councilmember Tyler to serve as the liaison to the Community for The Commons and Councilmember O'Hanlon to serve as the alternate. Motion carried 5/0.

(h) Appointment of Representatives to 106 Center Street Working Group

Tyler moved, O'Hanlon seconded to appoint Councilmembers Caron and O'Hanlon to serve on a new working group for 106 Center Street. Motion carried 5/0.

(i) Appointment of Representatives for Commission Interviews

Council discussion of commission interviews and whether council liaison for commissions is desired.

O'Hanlon moved, Caron seconded to appoint Mayor Ringate and Councilmember Bildsoe to assist staff with application screening for the current Planning Commission vacancies and revisit interview process at later date. Motion carried 5/0.

(j) Appointment of Representatives for Lobbying Efforts

O'Hanlon moved, Bildsoe seconded to appoint Councilmembers Caron and Tyler to serve as the City's representatives for State lobbying efforts. Motion carried 5/0.

(k) Appointment of Representatives for Parking Operations and Parking Financial Working Groups
Caron moved, Tyler seconded to appoint Councilmembers Caron and Bildsoe to serve on the parking financials work group. Motion carried 5/0.

Tyler moved, Caron seconded to appoint Mayor Ringate and Councilmember Bildsoe to the parking garage operations work group. Motion carried 5/0.

(l) Appointment of Representatives for Charter Leases and Port Improvements Working Group
Caron moved, Tyler seconded to appoint Councilmembers Caron and O'Hanlon to serve on working group focused on charter leases and port improvements. Motion carried 5/0.

9. PUBLIC HEARINGS

(a) None

10. PETITIONS, REQUESTS and COMMUNICATIONS

(a) None

11. ORDINANCES and RESOLUTIONS

(a) None

12. REPORTS of OFFICERS, BOARDS, and COMMITTEES

(a) None

13. UNFINISHED BUSINESS

(a) Historic Wastewater Treatment Plant Building Bid Results

John Bradford (WSB) provided an overview of bid results and noted the substantial difference between the two bidders. Suggested that Council decide whether to reject all bids and re-bid the project or award a contract to the higher bid.

Kirk Davis with New History addressed the Council and indicated he served as the licensed engineer for the plan sets included with the bid package. Provided overview of bid documents.

O'Hanlon questioned if a report about the building's structural needs was available and whether it could be shared with Councilmembers.

Council discussion.

Caron moved, Bildsoe seconded to reject all bids. Motion carried 5/0.

(b) Authorize Advertisement for Bids for Ballfield, Resolution 2024-07

Public Works Director Amundsen indicated that at a previous Council meeting, staff was directed to research bond capacity and confirm the city was able to continue work at the Commons ballfield.

Council discussion and request to staff to share financial analysis of existing bond payments and the potential increase for Phase II work at the commons. Additional discussion about ballfield rental fees and alternative revenue opportunities to fund and maintain projects.

Public Works Director Amundsen recommended continued discussion and collaboration with Parks and Recreation Commission on long-term funding and priorities.

Bildsoe moved, Tyler seconded to approve Resolution 2025-07 which authorizes staff to prepare an advertisement for bids for Phase II of the Excelsior Commons Ballfield improvement project. Motion carried 5/0.

14. NEW BUSINESS

(a) Early start January 21, 2025 Council Work Session Meeting

Caron moved, Bildsoe seconded to begin January 21, 2025 Council Work Session at 4:30PM to accommodate second goal setting session. Motion carried 5/0.

15. ADJOURNMENT

Bildsoe moved, O'Hanlon seconded to adjourn the January 6, 2025 meeting at 8:22 P.M. Motion carried 5/0.

Respectfully submitted,
Theresa Bajda, City Clerk

Notice: Some items on this agenda are important enough to Commission members that a quorum of Commission members may be present to receive information leading to their future deliberations and eventual decision.

01/16/2025				CHECK REGISTER FOR CITY OF EXCELSIOR			
				CHECK DATE 01/01/2025 - 01/16/2025			
Check Date		Check				Amount	
Bank GEN WELLS FARGO							
01/08/2025		3216(E)				900.00	
01/08/2025		3217(E)				10,493.67	
01/08/2025		3218(E)				4,110.96	
01/09/2025		91888				445.00	
01/09/2025		91889				843.01	
01/09/2025		91890				120.00	
01/09/2025		91891				2,527.19	
01/09/2025		91892				67.02	
01/09/2025		91893				527.52	
01/09/2025		91894				657.80	
01/09/2025		91895				284.30	
01/09/2025		91896				368.33	
01/09/2025		91897				30.00	
01/09/2025		91898				266.00	
01/09/2025		91899				3,162.00	
01/09/2025		91900				123.54	
01/09/2025		91901				350.00	
01/09/2025		91902				532.00	
01/09/2025		91903				1,045.00	
01/09/2025		91904				12,925.40	
01/09/2025		91905				1,000.00	
01/09/2025		91906				805.10	
01/09/2025		91907				4,250.00	
01/09/2025		91908				36.18	
01/09/2025		91909				218.05	
01/09/2025		91910				26.25	
01/09/2025		91911				152.22	
01/09/2025		91912				8,800.00	
01/09/2025		91913				12.75	
01/09/2025		91914				2,350.00	

01/09/2025	91915			33.03	
01/09/2025	91916			260.53	
01/09/2025	91917			120.00	
01/09/2025	91918			1,722.27	
01/09/2025	91919			1.08	
01/09/2025	91920			1,960.73	
GEN TOTALS:					
Total of 36 Checks:				61,526.93	
Less 0 Void Checks:				0.00	
Total of 36 Disbursements:				61,526.93	

01/16/2025				CHECK REGISTER FOR CITY OF EXCELSIOR			
				CHECK DATE 01/01/2025 - 01/16/2025			
Check Date		Check				Amount	
Bank GEN WELLS FARGO							
01/08/2025		3215(E)				22,100.23	
01/09/2025		3219(A)				78,756.33	
01/09/2025		3220(A)				157,512.66	
01/09/2025		91921				34,442.36	
GEN TOTALS:							
Total of 4 Checks:						292,811.58	
Less 0 Void Checks:						0.00	
Total of 4 Disbursements:						292,811.58	



MEMORANDUM

7(b)2 – Close City Hall on January 29 for

Re: Cleanup Day

Date: January 21, 2025

To: City Council

From: Kristi Luger, City Manager

City Hall has traditionally closed for a couple of days during the first part of the year to give staff time to go through files, cleanup work and common areas, and organize storage areas. Staff is recommending that City Hall be closed on Wednesday, January 29 for a cleanup day.

Council Action: Authorize staff to close City Hall on Wednesday, January 29 for a cleanup day.



MEMORANDUM

7(b)3 – Amend Chapter 5 to expand local

Re: sales tax, Ordinance 676

Date: January 21, 2025

Mary Tietjen, City Attorney & Jenny Palmer,

Finance Director

To: City Council

From:

On June 17, 2019 the City Council adopted Ordinance 599, establishing the local sales tax that has been approved by the voters. In 2023, the Minnesota Legislature authorized the City of Excelsior to collect an additional \$23,000,000 in revenue from the local sales and use tax, plus associated bonding costs, for the improvements to the Commons as indicated in the Commons Master Plan as adopted by the city council on January 9, 2023. This included securing and paying debt service on bonds issued to finance the project. The City Council approved the expansion of the half-cent local sales tax via Resolution 2023-51. The expansion of the local sales tax authorized by the Legislature was approved by the voters at the November 5, 2024 referendum.

The Council now needs to amend Ordinance 599 (Codified at Chapter 5 in the City Code) to authorize the expansion of the local sales tax. Ordinance No. 676 is presented for Council consideration.

Council Action: Approve first reading of Ordinance 676 and schedule second reading and adoption of the Ordinance for February 10, 2025.

Attachments:

Ordinance 676

Resolution 2023-51

ORDINANCE NO. 676

AN ORDINANCE AMENDING ORDINANCE NO. 599 OF THE CITY OF EXCELSIOR, MINNESOTA, RELATING TO A LOCAL SALES AND USE TAX

The City Council of the City of Excelsior hereby ordains as follows:

Section 1. Ordinance No. 599 of the City of Excelsior is amended to read as follows:

CHAPTER 5 -- TAXATION

Article I. – SALES AND USE TAX

Sec. 5-1. – Authority.

- (a) At the general election held in November of 2014, the voters of the City of Excelsior approved the imposition of up to a one percent sales tax to pay for the cost of collecting and administering the taxes and to fund improvements to The Commons park.
- (b) The 2019 first special session of the Minnesota Legislature passed -- and the Governor signed -- Minnesota Laws, 2019, First Special Session, Chapter 6, Art. 6, section 18 authorizing the City of Excelsior, Minnesota “to impose, by ordinance, a sales and use tax of up to one-half of one percent to pay . . . the costs of collecting and administering the tax and to finance the capital and administrative costs of improvements to the commons as indicated in the Commons Master Plan as adopted by the city council on November 20, 2017.”
- (c) The city council approved the adoption of this one-half of one percent sales tax via Resolution 2019-26.
- (d) Further, in Minnesota Laws 2023, Chapter 64, Article 10, Section 18, the Minnesota Legislature amended Minnesota Laws, 2019, First Special Session, Chapter 6, Article 6, Section 18, to authorize the City of Excelsior to collect additional revenue from the local sales and use tax to pay the costs of collecting and administering the tax and paying an additional \$23,000,000, plus associated bonding costs, for the costs of improvements to the commons as indicated in the Commons Master Plan as adopted by the city council on January 9, 2023, including securing and paying debt service on bonds issued to finance the project. The expansion of the local sales tax authorized by Minnesota Laws 2023, Chapter 64, Article 10, Section 18 was approved by the voters at the November 5, 2024, referendum.

- (e) The city council approved the expansion of the half-cent local sales tax via Resolution 2023-51.

Sec. 5-2. – Definitions.

The words, terms and phrases used in this Article shall have the meaning ascribed to them in Minnesota Statutes, Section 297A.01, except where the context clearly indicates otherwise. In addition, the following definitions shall apply:

- (a) “Act” shall mean Laws of Minnesota for 2019, First Special Session, Chapter 6, Article 6, Section 18, as amended by Laws of Minnesota 2023, Chapter 64, Article 10, Section 18, and as may be further amended from time to time.
- (b) “City” shall mean the City of Excelsior.
- (c) “Commissioner” shall mean the Commissioner of the Department of Revenue for the State of Minnesota, acting under the authority of an agreement entered into between the City and the State of Minnesota pursuant to the Act, or such other person designated to administer and collect the Excelsior Sales and Use Tax.
- (d) “Retailer” or any like term shall mean any retailer having or maintaining with the City, directly or by a subsidiary or an affiliate, an office, place of distribution, sales or sample room or place, warehouse or other place of business, or having any representative, including an affiliate, agent, sales person, canvasser or solicitor operating in the City under the authority of the retailer or its subsidiary, for any purpose, including the repairing, selling delivering, installing, or soliciting of order of the retailer’s goods or services, or the leasing of tangible personal property located in the City, whether the place of business or agent, representative, affiliate, sales person, canvasser, or solicitor, is located in the City permanently or temporarily, or whether or not the retailer or subsidiary is authorized to do business within the City.
- (e) “Excelsior Sales and Use Tax” shall mean the sales and use tax imposed and collected pursuant to this Article.
- (f) “Designated projects” shall mean improvements to the commons as indicated in the Commons Master Plan as adopted by the city council on November 20, 2017, which include, but are not limited to, improvements for walkability and accessibility, enhancement of beach area and facilities, prevention and management of shoreline erosion, redesign of the port and band shell, improvement of playground equipment, and securing and paying debt service on bonds or other obligations issued for the improvements listed in this paragraph.

Sec. 5-3. –Sales and Use Tax.

There is hereby imposed a sales and use tax in the amount of one-half of one percent on the gross receipts from sales at retail and the storage, use, distribution or consumption of goods or services which are taxable, pursuant to Minnesota Statutes, Chapter 297A and occur within the City of Excelsior. The imposition, administration, collection and enforcement of this tax shall be governed by the provisions of Minnesota Statutes, Section 297A.99, and Minnesota Rules, Chapter 8130, as amended from time to time.

Sec. 5-4. –Separate Statement; Collection from Purchaser; Advertising No Tax; Minimum Uniform Tax Collection Methods.

The Excelsior Sales and Use Tax shall be stated and charged separately from the sales price or charge for service insofar as practical and should be a debt from the purchaser to the seller recoverable at law in the same manner as other debts. In computing the tax to be collected as a result of any transaction, any amount of tax less than one-half of one cent may be disregarded and amounts of tax less than one-half of one cent may be disregarded and amounts of tax one-half cent or more may be considered an additional cent. If the sales price of any sale at retail is ninety-nine cents or less, no tax shall be collected.

Sec. 5-5. –Exemption Certificates.

A fully completed exemption certificate taken from a purchaser to the effect that the property purchased is for resale or that the sale is otherwise exempt from the application of the tax imposed by this chapter will conclusively relieve the retailer from collecting and remitting the tax to the extent the seller is also relieved of liability for the sales and use tax under Minnesota Statutes, Section 297A.665. A person who has obtained from the Commissioner an exemption certificate pursuant to the Minnesota Statutes, Section 297A.72 may use such exemption certificate for the purposes of the sales tax imposed by the City.

Sec. 5-6. –Presumption of Purpose of Sale.

For the purpose of the proper administration and enforcement of Section 5-3 of this Article, it shall be presumed that all retail sales for delivery in the City are for storage, use, or other consumption in the City until the contrary is established.

Sec. 5-7. –Collection of Sales and Use Tax at Time of Sale.

- (a) Any retailer making deliveries within the City, any retailer maintaining a place of business in the City, or any other retailer otherwise doing business within the City, upon making sales of any items described in Section 5-3 which are not exempted from the sales tax imposed under that section and which are to be delivered or caused to be delivered within the City to the purchaser, shall at the

time of making such sales collect the sales and use tax from the purchaser. The tax collected by such retailer shall be remitted to the Commissioner on behalf of the City.

- (b) Any retailer required to collect the Excelsior Sales and Use Tax and remit such tax to the Commissioner pursuant to this section shall register with the Commissioner and provide such other information as the Commissioner may require.

Sec. 5-8. –Agent of Retailer.

When in the opinion of the Commissioner it is necessary for the efficient administration of the tax, the Commissioner may regard any salesman, representative, trucker, peddler or canvasser as the agent of the dealer, distributor, supervisor, employer or other person under whom such salesman, representative, trucker, peddler or canvasser operated or from whom the tangible property is being sold is obtained, and may regard the dealer, distributor, supervisor, employer or other person as a retailer for the purposes of this Article.

Sec. 5-9. –Collection and Enforcement.

The Excelsior Sales and Use Tax imposed by the City pursuant to this Article shall be subject to the same interests, penalties, and other rules as are applicable to the State general sales tax imposed by Minnesota Statutes Chapters 270C, 289A and 297A. The Excelsior Sales and Use Tax imposed by the City pursuant to this Article may be collected by the State on behalf of the City as provided by an appropriate agreement with the Minnesota Commissioner or Revenue. The Excelsior Sales and Use Tax imposed by the City pursuant to this Article shall expire ~~at the earlier of The tax imposed under subdivision 1 expires~~ at the earlier of: (1) 25 years after the tax is first imposed; or (2) when the city council determines that ~~\$7,000,000~~ \$30,000,000 has been received from the tax to pay for the cost of the designated projects authorized under the Act, plus an amount sufficient to pay the costs related to issuance of the bonds authorized by the Act, including interest on the bonds. Any funds remaining after payment of all such costs and retirement or redemption of the bonds shall be placed in the general fund of the city. The sales and use tax imposed by the Article may expire at an earlier time if the city so determines by ordinance.

Sec.5-9A. – Bonding Authority; Additional Use of Tax.

(a) As provided in the Act, the city of Excelsior may issue additional bonds under Minnesota Statutes, chapter 475, to finance all or a portion of the costs of the designated projects authorized by the Act. The aggregate principal amount of additional bonds issued may not exceed \$23,000,000, plus an amount to be applied to the payment of interest and the costs of issuing the bonds.

(b) The bonds authorized by this Section 5-9A may be paid from or secured by any funds available to the city of Excelsior, including the tax authorized under subdivision 1a of the Act. The issuance of bonds is not subject to Minnesota Statutes, sections 275.60 and 275.61.

(c) The bonds are not included in computing any debt limitation applicable to the city of Excelsior, and any levy of taxes under Minnesota Statutes, section 475.61, to pay principal and interest on the bonds is not subject to any levy limitation. A separate election to approve the bonds under Minnesota Statutes, section 475.58, is not required.

Sec. 5-10. –Tax Clearance; Issuance of Licenses.

The City may not issue or renew a license for the conduct of trade or business in the City if the Commissioner notifies the City that the applicant for such license owes delinquent Excelsior Sales and Use Taxes as provided in this Article, or penalties or interest due on such taxes. For the purposes of this section, the following terms have the following meanings:

- (a) Excelsior Sales and Use Taxes includes sales and use taxes as provided in this Article including all penalties and interest due on said sales and use taxes.
- (b) Delinquent taxes do not include a tax liability if:
 - (1) an administrative or court action which contests the amount or validity of the liability has been filed or served;
 - (2) the appeal period to contest the tax liability has not expired; or
 - (3) the applicant has entered into a payment agreement and is current with the payments.
- (c) Applicant means an individual if the license is issued to or in the name of an individual or the corporation, partnership or other entity if the license is issued to or in the name of a corporation, partnership or other entity.
- (d) A copy of the notice of delinquent taxes given to the City shall also be sent to the applicant taxpayer. In the case of renewal of a license, if the applicant requests a hearing in writing, within thirty (30) days of the receipt of the notice of delinquent taxes, then a contested case hearing shall be held by the Commissioner under the same procedures as provided in Minnesota Statutes, Section 270C.72 for the State sales and use tax imposed under Minnesota Statutes, Chapter 297A, provided that if a hearing must be held on the State sales and use tax, the hearings may be combined.

Sec. 5-11. –Effective Date.

This ordinance shall become effective 30 days after publication, provided that, except as otherwise provided herein, the Excelsior Sales and Use Tax authorized by this Article shall apply to sales made on or after October 1, 2019 and shall be in addition to all other taxes now in effect.

Secs. 5-12-5-99. –Reserved.

Adopted by the City Council of the City of Excelsior, Minnesota, this ____ day of _____, 2025.

ATTEST:

Gary Ringate, Mayor

Theresa Bajda, City Clerk

Kristi Luger, City Manager

First Reading of Ordinance:
Second Reading and Adoption:
Publication of Ordinance:
Effective Date:

January 21, 2025
February 10, 2025
February 20, 2025
March 24, 2025

City of Excelsior
Resolution No. 2023-51

A Resolution Approving 2023 Minn. Laws Ch. 64, Art. 10, Section 15
(Amending 2019, First Special Session, Chapter 6, Article 6, Section 18)

WHEREAS, the 2019 special session of the Minnesota Legislature passed and the Governor signed 2019 Minn. Laws, First Special Session, Chapter 6, Section 18 which authorized the City of Excelsior, Minnesota (the "City") to impose by ordinance a sales and use tax of up to one-half of one percent for up to 25 years or until \$7,000,000 is received from the tax to pay the costs of collecting and administering the tax and to finance the capital and administrative costs of improvements to the Commons; and

WHEREAS, the City desires to continue collecting the one-half of one percent local sales tax for the entirety of the previously authorized 25-year statutory collection window or until it collects a total of \$30,000,000, whichever comes first and the legislature has approved and the governor has signed 2023 Minn. Laws, Chapter 64, Article 10, Section 15 authorizing the City to do so after holding a referendum approving the imposition of the tax at its next general election in November of 2024; and

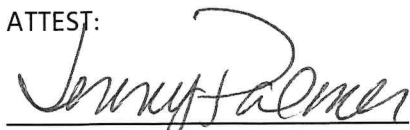
WHEREAS, notwithstanding Minnesota Statutes, section 477A.016, or any other law, ordinance, or city charter, and if approved by the voters at an election as required under Minnesota Statutes, section 297A.99, subdivision 3, the City may collect additional revenue from the sales and use tax;

WHEREAS, the revenues derived from the additional authorization granted by the voters, expires at the earlier of: (1) 25 years after the tax is first imposed; or (2) when the City Council determines that \$30,000,000 has been received from the tax to pay for the costs of improvements to the Commons as indicated in the Commons Master Plan, including securing and paying debt service on bonds issued to finance the project.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF EXCELSIOR, that the City does hereby approve 2023 Minn. Laws, Chapter 64, Article 10, Section 15 (amending Minnesota Laws 2019, First Special Session, Chapter 6, Section 18) and instructs the City Manager to submit the appropriate documents and a copy of this Resolution to the Secretary of the State of Minnesota.

Adopted by the City Council of the City of Excelsior, Minnesota, this 17th day of July 2023.

ATTEST:


Jenny Palmer, Acting City Clerk


Todd R. Carlson, Mayor


Kristi Luger, City Manager

**CERTIFICATE OF APPROVAL OF SPECIAL LAW
BY GOVERNING BODY**

(Pursuant to Minnesota Statutes, 645.02 and 645.021)

STATE OF MINNESOTA

County of Hennepin

TO THE SECRETARY OF STATE OF MINNESOTA:

PLEASE TAKE NOTICE, That the undersigned chief clerical officer of the City of Excelsior DOES HEREBY CERTIFY, that in compliance with the provisions of Laws, 2023, Chapter 64, Article 10, Section 15 requiring approval by a majority of the governing body of said local governmental unit before it becomes effective, the Excelsior City Council at a meeting duly held on the 17th day of July 2023, by Resolution 2023-51 did approve said Laws, 2023, Chapter 64, Article 10, Section 15 by a majority vote of all of the members thereof (Ayes _____; Noes _____; Absent or not voting _____).

A copy of the resolution is hereto annexed and made a part of this certificate by reference.

Signed: 
Jenny Palmer, Acting City Clerk



MEMORANDUM

7(b)4-Temporary Parking Permits for
Contractors working on restricted streets

Re:

Date: January 21, 2025

To: City Council

From: Julia Mullin Community Development Director

The City Council asked staff to create a temporary parking permit that would be available for contractors who are working on a project in Excelsior on a street with restricted parking – a street that is “permit only” parking or has meters. We want to make sure contractors can park by the property where they are working so that they have access to their vehicles. The parking permit would allow the user to park on that street only.

Staff proposes amending the 2025 Fee Schedule to add this new permit. We would offer up to 4 permits per address annually. The permit holder would be the contractor. The permits would be temporary. The permit itself would include the street address where the work is being done and would include an end-date to its validity; staff would determine the end date based on the project type with a maximum time period of four months. Staff recommends the permit cost \$20 each.

Recommendation: Adopt Resolution 2025-09 amending the 2025 Fee Schedule.

Attachment

Resolution 2025-09

CITY OF EXCELSIOR
CITY COUNCIL
RESOLUTION NO. 2025-09

**RESOLUTION AMENDING THE 2025 FEE SCHEDULE FOR LICENSES, PERMIT, UTILITY RATES, AND
OTHER CHARGES**

WHEREAS, Chapter 2, Article V, Division 1, Section 2-192 of the City Code allows for the City Council to change, amend, or revise licensing, permit, business, and application fees or charges by Resolution; and

WHEREAS, on December 16, 2024 the City Council of the City of Excelsior approved the 2025 fee schedule via resolution 2024-51; and

WHEREAS, Council directed staff to create a contractor parking permit for restricted streets in Excelsior.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Excelsior, Minnesota, the 2025 fee schedule be amended to include a contractor parking permit category as depicted in attached Exhibit A.

Adopted by the City Council of the City of Excelsior, Minnesota, this 21st day of January 2025.

Gary Ringate, Mayor

ATTEST:

Theresa Bajda, City Clerk

Kristi Luger, City Manager

EXHIBIT A

2025 FEE SCHEDULE

Type of Fee	Conditions or Terms	Amount (in dollars)	Amt. if Pd after 4/1
Background Investigation Fee	Initial Application for Liquor and Tobacco Licenses	\$500.00	
Cemetery Charges	Plot & Perpetual Care – Resident	\$1,000.00	
	Plot & Perpetual Care - Non-Resident	\$1,300.00	
	Cremation Plot & Perpetual Care – Resident	\$700.00	
	Cremation Plot & Perpetual Care - Non-Resident	\$1,000.00	
	Perpetual Care - On-Hill Plots	\$350.00	
	Cemetery Plot Marking	\$100.00	
Copies	Each Copy – Black and White	\$0.25	
	Each Copy - Color	\$0.35	Remove
Dock/Buoy/Slide Fees	<u>Resident</u>	<u>Senior Resident</u>	<u>Non-Resident</u>
Dock	\$2,800.00	\$2,428.00	N/A
Slide	\$400.00	\$315.00	\$763.00
Buoy	\$800.00	\$630.00	\$1,518.00
Buoy & Slide	\$1,100.00	\$835.00	\$2,030.00
Canoe/Kayak Rack Space	\$123.00	\$120.00	\$185.00
		Amount	If Pd after 4/1
Dog License	Annually - Spayed or Neutered	\$25.00	\$30.00
	Not Spayed or Neutered	\$40.00	\$45.00
	Duplicate Tags	\$5.00	
Dog – Impound Fees	<u>1st Offense</u>	<u>2nd Offense</u>	<u>3rd Offense</u>
	Licensed Dog \$60.00	\$90.00	\$120.00
	Licensed Dog with Implant \$45.00	\$70.00	\$95.00
Dog – Impound Fees	Unlicensed Dog (inc. license) \$110.00	\$165.00	\$220.00
	Unlicensed Dog with Implant \$100.00	\$155.00	\$210.00

Excursion Boat Permits	Annually	\$3,680.00	
	One-Trip Permit	\$275.00	
	After-The-Fact Permit	\$550.00	
	4-20 Passengers Maximum – Per Seating Capacity	\$65.00	
Excursion Boat Refueling	Annually, Per Boat	\$150.00	
Garden Plots	Annually – Resident	\$30.00	
	Non-Resident	\$70.00	
Hawkers, Peddlers, Transient Merchants, Canvassers	Per Person – Six Month Term	\$150.00	
Liquor License	On-Sale Intoxicating	\$10,500.00	
	On-Sale Intoxicating (2 nd License Same PID)	\$5,000.00	
	On-Sale Wine	\$2,000.00	
	On-Sale Sunday Intoxicating	\$200.00	
	Off-Sale Intoxicating Liquor	\$300.00	
	Off-Sale – Brewer’s Malt Liquor License	\$250.00	
	Taproom – Brewer Liquor License	\$1,300.00	
	Temporary On-Sale Intoxicating	\$250.00	
THC License	Annually	\$350.00	
THC Background Investigation Fee	First time Application	\$100.00	
Mobile Food Vendor License	Annual License	\$500.00	
	One-Time Commercial	\$175.00	
	One-Time Residential	\$50.00	
Rental Dwelling	Annually (Double Fee if Paid After 4/1)		
	Per Building	\$200.00	\$400 \$300.00
	Plus Per Unit	\$50.00	\$100 \$60.00
Short Term Rental Permit-NEW	Per Building	\$200.00	
	Each Additional Unit	\$50.00	
Non-Sufficient Funds Check	Per Item	As allowed per State Statute	
Outdoor Sidewalk Café Permit	Annually	120.00 \$150.00	

Outdoor Music Permit	Single Event	\$100.00	
	Multi-Event (12 Performances)	\$900.00	
Parking Impact Fee	Per Deficit Parking Space – Annually		
	Existing and newly approved development (excluding infill development providing retail use)	\$1,000.00	
	Infill development providing retail use	\$800.00	
	Restaurant seasonal outdoor seating	\$600.00	
Parking Maintenance Fee	Per Deficit Parking Space	\$113.81	
	Excursion Boat Permits – Per Four Seats of Capacity	\$113.81	
	One-Day Excursion Boat Permit – Per Four Seats of Capacity	\$1.50	
		Non- Event Rate / Hour (May - Sep)	Event Rate / Hour
Parking Meters	Monday - Sunday	\$3.00/(\$3.50)	\$5.00
Dock Meters	Monday - Sunday	\$3.00/(\$3.50)	\$5.00
Parking Permits	Resident	\$20.00	
	Resident – Visitor Pass (available to restricted streets only, max. 5 per household)	\$20.00	
	Resident 75+ one permit at no cost	\$0.00	
	Business - Per Permit	\$225.00	
	Non-Residents - Per Permit	\$225.00	
	Contractors *up to 4 temporary parking permits for use during construction, available for properties on restricted streets only.	\$20.00	
Note: Residences without a driveway in Permit-Only Parking Zones, as defined in Sec. 32-50 of the City Code, are entitled to a complimentary residential parking permit per vehicle registered to the respective address, up to two per residence on an annual basis. Visitor passes are available at the posted rates.”			
Photo Shoot Permit	Per Day, Per Event	\$100.00	

Record Document Against Property	Recording of Resolution or Agreement in the Chain of Title	\$175.00	
		Amount	If Pd after 4/1
Refuse Collectors	Annually	\$275.00	\$412.50
	Per Vehicle Sticker	\$25.00	\$37.50
Sale of City Street Sign	Per Street Sign	\$25.00	
Tobacco License	Annually	\$325.00	\$487.50
Park Related		Fee Per Day	-
Special Event Permits	Event on City Property – Level 1	\$150.00	\$250.00 with Pavilion
	Event on City Property – Level 2 & 3	\$1,000.00	\$1,100.00 with Pavilion
	Wedding Ceremony Fee	\$500.00	
	Wedding Reception Fee	\$1,000.00	
	Events that Only Use Ball Field or Tennis Courts	\$60 per-shift	
	Athletic Event that Only Uses Streets	\$250.00	
	Athletic Event that Uses Streets and The Commons or City Parking Lot	\$1,000.00	
	Water Street and/or Sidewalk Closure	\$1,000.00	
	Parade	\$60.00	
	Events on Private Property	\$100.00	
	Add On – Serving Alcohol on City Property	\$250.00	
	Add On – Ticketed Event	\$1 per ticket	
	Add On – Reserve Parking Meters(s)	\$50/space	
	Late Fee	\$100	
	Damage Deposit for The Commons – Level 1	\$150	
	Damage Deposit for The Commons – Level 2	Up to \$1,000	
Building Permit Related	Type of Fee	Amount	
Building Permits	Administration Fee - Residential	.50% of value of job Min. \$5.00 Max. \$100.00	

	Administration Fee - Commercial	1.5% of value of job Min. \$5.00 Max. \$200.00
Building Permits - Valuation	\$1.00 - \$500.00	\$30.00
	\$501.00 to \$2,000.00	\$30.00 for 1st \$500 plus \$3.25 ea. Add'l \$1,000
	\$2,001 to \$25,000.00	\$80.00 for 1st \$2,000 plus \$15.00 ea. Add'l \$1,000
	\$50,001.00 to \$100,000.00	\$735.00 for 1st \$50,000 plus \$7.50 ea. Add'l \$1,000
	\$100,001.00 to \$500,000.00	\$1,100 for 1st \$100,000 plus \$6.00 ea. Add'l \$1,000
	\$500,001.00 to \$1,000,000.00	\$3,500 for 1st \$500,000 plus \$5.25 ea. Add'l \$1,000
Building Permits - Valuation	\$1,000,001.00 and Up	\$6,200 for 1st \$1,000,000 plus \$4.25 ea. Add'l \$1,000
Building Permit	Historic Designated Property	50% of building permit cost
Building Permit	Plan Review	65% of building permit cost
Building Permit Engineering Fee	Engineering Fee - Single Family Addition	\$100.00
After the Fact Applications		Double Application Fee
Building Permit - Escrows	Escrow - Construction Management	\$2,000.00
	Escrow - Stormwater Management	\$2,000.00
Construction Area Permit	30 Days	\$120.00
	90 Days	\$240.00
	72 Hours	\$80.00
Demolition Permit	Principal Building - removal of 50% or more of exterior wall area	\$1,250.00
	Principal Building - removal of less than 50% of exterior wall area	\$200.00
	Interior Demo	\$200.00

	Accessory Structures	\$100.00
Dumpster	On Public Property - Per 30 Days	\$80.00
Driveway/Sidewalk/Curb & Gutter Permit		\$125.00
Mechanical	Base Fee	\$50.00
	Furnace, Boiler, and A/C Replacement	1.25% of Valuation
	Addition of A/C	2.00% of Valuation
	Central System (New Construction)	2.00% of Valuation
	Additions	2.00% of Valuation
	Gas Piping -	
	First 3 Units	\$7.50
	Each Add'l Unit	\$4.50
	Water Softener and/or Heater Only	\$15.00
Mechanical Permits – Commercial	Based on Valuation	Use Building Permit Fee Schedule
Plumbing Permits – Residential	Base Fee	\$50.00
	Per Fixture	\$8.50
Plumbing Permits – Commercial	Based on Valuation	Use Building Permit Fee Schedule
Right-of-Way Management	Registration Fee	\$40.00
	Excavation Permit -	
	Hole (Each)	\$125.00
	Emergency Hole (Each)	\$50.00
	Trench	\$125.00 Plus \$70/100 Lin. Ft.
	Obstruction Permit	\$50.00 plus \$.05 per Lin. Ft.
	Permit Extension Fee	\$50.00
	Delay Penalty – up to 3 days late	\$50.00
	Additional Fee After 3 Days	\$10.00/day
Sewer Availability Charge	Per MCES Determination - Per Unit	\$1,000.00

State Surcharge	Building, Mechanical, & Plumbing Permits	\$.50 minimum - .0005 times valuation of job
	Flat Fee Permit	\$5.00
Street Excavation Permit		\$125.00
Street Impact Fee	Building Permits with Valuations more than \$400,000	\$800.00
Street Use Permit	30 Days	\$80.00
	60 Days	\$160.00
	90 Days	\$240.00
Stormwater Review	Residential	\$100.00
	As-Built/Final Site Plan Review-1 hour includes one revision and resubmittal	\$100.00
	Additional time, each hour spent	\$100.00
Water and Sewer Connection	Temporarily Connect/Disconnect Service	\$100.00
Water and Sewer Inspection		\$100.00
Water Availability Charge	Per MCES Determination – Per Unit	\$2,000.00
Planning and Zoning Related	Application	Fee
Residential Review Permit	Application Escrow	\$500.00
Residential Review Permit Fee		\$600.00
Residential Review Permit	Construction Management Plan Escrow	\$2,000.00
Amendment to Zoning Map	Commercial	\$400.00
	Residential	\$400.00
Amendment to Zoning Ordinance		\$700.00
Appeal of Administrative Decision		\$450.00
Comprehensive Plan Amendment		\$1,000.00
Conditional Use Permit	Commercial	\$750.00
	Residential	\$600.00
Design Standards Review	Remodel	\$500.00

	New Construction	\$600.00
	Changes to Plan	\$400.00
Development Agreements	Cost of Public Improvements	5% of total construction cost
Escrow Requirements for Land Use Applications		Variable
Interim Use Permits	Commercial	\$400.00
	Residential	\$200.00
Legal/Engineering/Planning Consultants	Fee Schedule Provided with Application	Actual Cost
Park Dedication Fee	Commercial	\$1,500.00 min. or 3.5% of the new market value, whichever is greater
	Residential per unit	\$1,500.00

Planned Unit Development	Preliminary Plan	\$950.00
	Final Plan	\$750.00
HPC Site Alteration Permit	Additions or New Construction in the Downtown Historic District	\$200.00
Site Plan Reviews	Commercial	\$500.00
	Residential	\$400.00
Sketch Plan Reviews		\$200.00 \$400.00
Subdivision	Administrative	\$500.00
	Sketch Plan	\$200.00
	Preliminary Plat	\$500.00 \$750.00
	Final Plat	\$500.00 \$750.00
	Lot Combination/Lot Line Adjustment	\$200.00
Street Vacation	Minimum Application Fee	\$400.00
	Per Benefitting Property	\$75.00
Easement Vacation	Minimum Application Fee	\$300.00
Variance	Commercial	\$750.00
	Residential	\$600.00

Recording Fee		\$175.00	
Sign Permits	Based on Valuation Utilizing Building Permit Fee Schedule	\$50.00 Minimum	
Temporary Sign Permit	Each Sign	\$100.00	
Zoning Letter		\$60.00	
Tree Removal Permit	Flat Fee Permit	\$100.00	
Tree Trimmer Permit		\$50.00	
Administrative Enforcement	Type of Violation	Amount	
	Violations of Chapter 8 - Buildings and Buildings Regulations	\$200.00	
	Violations of Chapter 16 - Environment	\$100.00	
	Violations of Chapter 20 - Historic Preservation	\$100.00	
Administrative Enforcement	Violations of Appendix E - Zoning Code (except of Section 12-9 Tree preservation and protection)	\$300.00	
	Violations of Section 12-9: Tree preservation and protection	\$1000.00 per 4.5" caliper tree replacement as per Section 12-9(g)	
	Subsequent Violations	2nd Citation within 24 months: 50% increase over scheduled civil penalty	
		3rd Citation within 24 months: 100% increase over scheduled civil penalty	
		4th Citation within 24 months: 200% increase over scheduled civil penalty	
Utility Rates	Service	In City Rate – Per Quarter	Out of City Rate – Per Quarter
Sewer - Commercial	Fixed Charge – Per Meter	\$33.16 \$31.88	\$39.79 \$38.26
	Per 1,000 Gallons - Based on Water Usage	\$8.99 \$8.64	\$9.60 \$9.23
Sewer - Residential	Fixed Charge – Per Meter	\$33.16 \$31.88	\$39.79 \$38.26
	Per 1,000 Gallons - Based on Water Usage (1 st & 4 th Quarters will be based on actual usage; 2 nd and 3 rd quarters will be based on the average of the 1 st and 4 th quarters.	\$8.99 \$8.64	\$9.60 \$9.23

Street Lighting	Commercial / Institutional (Per Acre)	\$47.61	
	Commercial – Undeveloped (Per Acre)	\$47.61	
	Residential – Single and Two Family (Per Unit)	\$11.90	
	Residential – Multi-Family (Per Unit)	\$8.91	
Surface Water Quality Management Fee (SWQM)	Port of Excelsior – Commercial Boats – Per Seating Capacity	\$10.91 \$10.37	
	Residential Equivalent Factor (REF)	\$222.25 \$201.55	
	Business/Warehousing/Industrial	2.4 REF's Multiplied By Acreage	
	Commercial	2.3 REF's Multiplied By Acreage	
	High Density Residential	1.7 REF's Multiplied By Acreage	
	Low Density Residential	.25 REF's Per Lot	
	Medium Density Residential	1.1 REF's Multiplied By Acreage	
	Public/Institutional	1.5 REF's Multiplied By Acreage	
Water – Commercial With Irrigation Meter	Fixed Charge – Per Meter	\$56.45	\$67.79
	Every 1,000 Gallons or Portion Thereof	\$8.19	\$8.75
Water – Commercial Without Irrigation Meter	Fixed Charge – Per Meter	\$56.45	\$67.79
	0–20,000 Gallons (Per 1,000 Gallons)	\$8.19	\$8.75
	20,000-40,000 Gallons (Per 1,000 Gallons)	\$10.25	\$10.96
	Over 40,000 Gallons (Per 1,000 Gallons)	\$15.35	\$16.41
Water – Irrigation Meters	Fixed Charge – Per Meter	\$56.45	\$67.79
	0-20,000 Gallons (Per 1,000 Gallons)	\$8.19	\$8.75
	Over 20,000 Gallons (Per 1,000 Gallons)	\$15.35	\$16.41
	Fixed Charge – Per Meter	\$56.45	\$67.79
	0–20,000 Gallons (Per 1,000 Gallons)	\$8.19	\$8.75
	20,000-40,000 Gallons (Per 1,000 Gallons)	\$10.25	\$10.96
	Over 40,000 Gallons (Per 1,000 Gallons)	\$15.35	\$16.41
Water - Bulk	Per 1,000 gallons	\$8.74	
Water - Special Request Shut-off	Per Shut-Off/On	\$50.00	
Freeze Kit Use	Per Use	\$100.00	



MEMORANDUM

12(a) – Amend Council Bylaws, Resolution

Re: 2025-10

Date: January 21, 2025

Theresa Bajda, City Clerk

To: City Council

From:

At the January 6, 2025 work session, Council discussed proposed changes to the bylaws to allow opportunity for the public to speak on both agenda and non-agenda items at Council meetings.

Subd. 5 of Appendix A (City Council Bylaws) in Excelsior City Code reads:

Subd. 5. There will be **a** brief time early in each regular meeting for the public to speak on non-agenda items.

Staff recommend removing reference to “non-agenda” items and implementing public comment cards. Members of the public who wish to address Council will fill out a comment card at the start of Council meetings. The City Clerk will distribute these comment cards to the Mayor and note whether the item is already on the agenda. The Mayor will utilize these comment cards to call on speakers and can decide, with input from Councilmembers, whether to have members of the public speak during open forum or when a specific agenda item is discussed. By removing “non-agenda”, Council has flexibility in deciding when public comments will be taken.

 (please print clearly)
Date _____
Name of Speaker _____
Address _____
Agenda Item _____ _____

Staff also determined the agenda order in Appendix A Council bylaws does not mimic the current order of Council agendas and have proposed amendments to correct.

Council Action: Approve Resolution 2025-10 amending Appendix A Council bylaws.

Attachments: Resolution 2025-10

CITY OF EXCELSIOR
CITY COUNCIL
RESOLUTION NO. 2025-10

RESOLUTION AUTHORIZING AMENDMENT OF CITY CODE APPENDIX A CITY COUNCIL BYLAWS

WHEREAS, the City Council adopted bylaws on January 19, 1999; and

WHEREAS, the City Council has amended those bylaws from time to time since adoption.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Excelsior, Minnesota hereby amends the council bylaws codified as Appendix A to the Excelsior City Code as reflected in the attached Exhibit A.

Adopted by the City Council of the City of Excelsior, Minnesota, this 21st day of January 2025.

Gary Ringate, Mayor

ATTEST:

Theresa Bajda, City Clerk

Kristi Luger, City Manager

EXHIBIT A

PART II - CODE OF ORDINANCES APPENDIX A CITY COUNCIL BYLAWS

APPENDIX A CITY COUNCIL BYLAWS¹

Section 1. Meetings.

Subd. 1. Regular meetings of the City Council shall be held on the first and third Mondays of each calendar month at 6:30 p.m. in the Council Room of Excelsior City Hall. Any regular meeting falling upon a holiday shall be held on the next following business day at the same time and place. All meetings, including special and adjourned meetings, shall be held in the City Hall unless scheduled elsewhere by the Council.

Subd. 2. In accordance with the Minnesota Open Meeting Law, a special meeting shall have at least three days' posted public notice before the special meeting may be held. Notice must be mailed or delivered to each person (including organizations) who has filed a written request for notice of special meetings of the City Council. Special meetings of the Council may be called by the Mayor, or by any two members of the Council by filing a written request with the City Clerk, who shall provide upon at least 24 hours' notice to each member of the Council. In accordance with State statutes, written notice must be mailed to each member of the Council. However, special meetings may be held without prior written notice when all Councilmembers are present at the special meeting or at a meeting of the Council in which it sets a special meeting, or consent thereto in writing. Such consent shall be filed with the Clerk/Treasurer prior to the beginning of the meeting. When required, written notices shall be delivered personally to each Councilmember or shall be left at his/her usual place of residence with some responsible person, and such delivered notice will be deemed to meet the statutory requirement that notice be mailed. Said written notice shall state the names of the persons calling said meeting, the meeting time, place, agenda, purpose, and statement as to why the meeting is necessary.

Subd. 3. Emergency meetings of the Council may be called by the Mayor, or by any two members of the Council upon at least 24 hours' notice to each member of the Council. Such notice must be written and mailed to each member of the Council; however, when such written notices shall be delivered personally to each Councilmember or left at his/her usual place of residence with some responsible person, such delivered notice will be deemed to meet the statutory requirement that notice be mailed. Such written notice shall state the names of the persons calling said meeting, the meeting time, place, agenda, purpose, and statement as to why the meeting is necessary.

An emergency meeting is one which, in the judgement of the Council, circumstances require immediate consideration by the Council. At the beginning of the emergency meeting, a minimum of three councilmembers must vote to declare that the business under consideration is an emergency. The Council shall limit discussion to the items for which notice has been given.

¹Editor's note(s)—Printed in this appendix A are the bylaws of the city council, as adopted by Resolution No. 99-02 on January 19, 1999. Amendments are indicated by parenthetical history notes following amended provisions. The absence of a history note indicates that the provision remains unchanged from the original. Obvious misspellings have been corrected without notation. For stylistic purposes, a uniform system of headings, catchlines, citations to state statutes, and expression of numbers in text have been used to conform to the Code of Ordinances. Additions made for clarity are indicated by brackets.

Cross reference(s)—Boards, commissions and committees, § 2-111 et seq.

Notification of communications media and interested parties shall be made in accordance with appropriate State statutes (e.g., Minnesota Open Meeting Law).

Subd. 4. At the first regular Council meeting of January of each year, the Council shall:

- (1) Designate the depositories of City funds;
- (2) Designate the official newspaper;
- (3) Choose an Acting Mayor from the Councilmembers who shall perform the duties of the Mayor during the disability or absence of the Mayor from the City or, or in case of a vacancy in the office of Mayor, until a successor has been appointed and qualifies;
- (4) Appoint such officers and employees and such members of Boards, Commissions, and Committees as may be necessary.

Subd. 5. Appointments to terms expiring on the City's advisory boards and commissions shall be made no sooner than January 15. Appointments to vacancies during the terms of appointees will be made as soon as practicable.

Subd. 6. Except as otherwise provided in the Minnesota Open Meeting Law, all Council meetings, including special and adjourned meetings and meetings of all Council Committees shall be open to the public.

(Mo. of 1-28-2019)

Section 2. Presiding officer.

Subd. 1. The Mayor shall preside at all meetings of the Council. In the absence of the Mayor, the Acting Mayor shall preside. In the absence of both, the City Manager shall call the meeting to order and shall preside until the Councilmembers present at the meeting choose one of their number to act temporarily as Presiding Officer.

Subd. 2. The Presiding Officer shall preserve order, enforce the Rules of Procedure herein prescribed, and determine without debate, subject to the final decision of the Council on appeal, all questions of procedure and order. Except as otherwise provided by Statute or by these Rules, the proceedings of the Council shall be conducted in accordance with the most recent revision of "Roberts Rules of Order".

Subd. 3. Any member may appeal to the Council from a ruling of the Presiding Officer. If the appeal is seconded, the member may speak once solely on the question involved and the Presiding Officer may explain his ruling, but no other Councilmember shall participate in the discussion. The appeal shall be sustained if it is approved by a majority of the members present.

Subd. 4. The Presiding Officer may not make or second motions, but may speak on any question. The Presiding Officer may vacate the Chair and designate a Councilmember to preside temporarily in order to make or second any motion. The Chair may not be retaken until after the matter under consideration has been acted upon by the Council.

Cross reference(s)—Officers and employees, § 2-61 et seq.

Section 3. Minutes.

Subd. 1. Minutes of each Council meeting shall be reported by the Recording Secretary. If the Recording Secretary is absent, the Presiding Officer shall appoint a Recording Secretary pro tem. Ordinances, Resolutions, and claims need not be recorded in full in the Minutes if they appear in other permanent records of the Clerk/Treasurer and can be accurately identified from the description given in the Minutes.

Subd. 2. The Minutes of each meeting shall be reduced to typewritten form, shall be signed by the Recording Secretary, and copies thereof shall be delivered to each Councilmember as soon as practicable after the meeting. At the next regular meeting following such delivery, the Minutes need not be read aloud, but the Presiding Officer shall call for any additions or corrections. If there is no objection to a proposed addition or correction, it may be made without a vote of the Council. If there is an objection, the Council shall vote upon the addition or correction. If there are no additions or corrections, the Minutes shall stand approved.

Subd. 3. The Clerk/Treasurer shall keep the minute books of the Council, and shall mail a summary of the Minutes to interested parties within 30 days of a regular or special meeting which includes a summary of the action on motions, Resolutions, Ordinances, and other official proceedings.

Subd. 4. The video recording of regularly scheduled Council meetings (including telephonic/electronic meetings) shall be the official record of the meeting and all technically practical efforts shall be made to provide indexing of the recordings that allows viewers of the video recording to expeditiously locate portions of the meeting of interest to them. In the event there is no video recording of a meeting, the minutes shall be the official record of the meeting. Closed meetings shall be video or audio recorded per statutory requirements. Minutes and recordings of meetings shall be secured and retained in accordance with statutory record retention requirements.

The minutes shall be the official record of special and emergency meetings.

(Amend. of 1-9-2023)

Section 4. Order of business.

Subd. 1. Each meeting of the Council shall convene at the time and place appointed therefor. Council business shall be conducted in the following order:

- (1) Call to Order
- (2) Roll Call
- (3) Approval of Minutes
- (4) Open Forum
- ~~(5) Agenda Approval~~
 - ~~(a) Consent Agenda~~
 - ~~(b) Meeting Agenda~~
- (5) City Council Communications, Questions, and Reports
- (6) Meet Excelsior
- ~~(7) Public Hearings~~
- (7) Agenda Approval
 - (a) Meeting Agenda
 - (b) Consent Agenda
- ~~(8) Petitions, Requests and Communications~~
- (8) Public Hearings
- ~~(9) Ordinances and Resolutions~~
- (9) Petitions, Requests and Communications

~~(10) Reports of Officers, Boards, and Committees~~

~~(10) Ordinances and Resolutions~~

~~(11) Unfinished Business~~

~~(11) Reports of Officers, Boards, and Committees~~

~~(12) New Business~~

~~(12) Unfinished Business~~

~~(13) City Council Communications, Questions, and Reports~~

~~(13) New Business~~

(14) Adjournment

Subd. 2. The order of business may be varied by the Presiding Officer; but all Public Hearings shall be held at the time specified in the Notice of Hearing.

Subd. 3. An agenda of business for each Regular City Council meeting shall be prepared and filed in the office of the City Clerk/Treasurer not later than five days before the meeting. The Agenda shall be prepared in accordance with the order of business and copies thereof shall be delivered to each Councilmember and to the City Attorney as far in advance of the meeting as time for preparation will permit. No item of business shall be considered unless it appears on the Agenda for the meeting, or is approved for addition to the Agenda by a unanimous vote of the Councilmembers present.

Subd. 4. When a copy of printed materials relating to Agenda items is required by the Minnesota Open Meeting Law to be available to the public in the Council meeting room for inspection by the public, the Clerk/Treasurer shall see that at least one copy of such materials is available, while the Council considers their subject matter. The Agenda items shall not be considered unless there is compliance with this provision.

Subd. 5. There will be a brief time early in each regular meeting for the public to speak ~~on non-agenda items~~. This will be called a "Open Forum" and will be limited in duration to one-half hour. No person may speak more than five minutes or more than once. Each subject will have a time limit of ten minutes. Councilmembers may ask questions of the speaker. With the agreement of the Council, such matters taken up during the "Open Forum" may be scheduled on the current or a future Agenda.

Subd. 6. Some Agenda items are of such a routine, non-controversial nature they need minimal Council deliberation. The Council desires to handle these Agenda items as expeditiously as possible in order to provide more time for major Agenda items. The Clerk/Treasurer is to place the following types of items on a Consent Agenda and forward such to Councilmembers prior to each regular Council meeting:

- (1) Routine financial management actions, such as bills for approval, transfers of funds, sale of surplus property, approving specifications and setting bid openings;
- (2) Licenses and Permits for approval;
- (3) Setting Public Hearing dates for Budgets, Zoning, Subdivisions, etc.;
- (4) Receiving reports of such departments as police, fire, finance;
- (5) Miscellaneous citizen requests such as for street lights, stop or other traffic control signs which meet uniform traffic control regulations.

At the request of any individual Councilmember, during the Agenda approval section of the meeting, an item shall be removed from the Consent Agenda and placed upon the regular Agenda for debate. The Consent Agenda shall only be adopted by a unanimous vote of those Councilmembers present at the meeting. A motion to approve the Consent Agenda shall not be debated.

Section 5. Quorum and voting.

Subd. 1. At all Council meetings a majority of all the Councilmembers shall constitute a quorum for the transaction of business, but a small number may adjourn from time-to-time.

Subd. 2. The votes of the members on any question pending before the Council may be by voice vote, or in any other manner of voting which signifies the intention of the members. The vote of each member shall be recorded on each appropriation of money, except for payments of judgements, claims, and amounts fixed by Statute. In voting on Ordinances and Resolutions, the names of those voting for and against the question shall be recorded in the Minutes. If any member of the Council is present but does not vote, the Minutes as to their name, shall be marked, "present-not voting".

Subd. 3. A majority vote of all members of the Council shall be necessary for approval of any Ordinance or Resolution unless a larger number is required by Statute or Ordinance. Except as otherwise provided by Statute a majority vote of a quorum shall prevail in all other cases.

Section 6. Ordinances, resolutions, motions, petitions, and communications.

Subd. 1. Every Ordinance and Resolution shall be presented in writing. Every Ordinance shall receive two readings before the Council prior to final adoption. No Ordinance except an emergency Ordinance shall be passed at the meeting at which it is introduced, and at least seven days shall elapse between the introduction and passage of Ordinance in final form. An Ordinance or Resolution need not be read in full unless a member of the Council requests such a reading. All motions shall be recorded in the Minutes and stated in full before they are submitted to a vote by the Presiding Officer. All petitions and other communications addressed to the Council shall be in writing and shall be read in full upon presentation of the same to the Council. They shall then be recorded in the Minutes by title and filed with the Minutes in the Office of the Clerk/Treasurer.

Subd. 2. Every Ordinance and Resolution passed by the Council shall be signed by the Mayor, and City Manager, attested by the Clerk/Treasurer, and filed by the Clerk/Treasurer in the Ordinance or Resolution Book. Proof of Publication of every Ordinance shall be attached and filed with the Ordinance.

Subd. 3. Every Ordinance or Resolution repealing a previous Ordinance or Resolution or a Section or Subdivision thereof shall give the number, if any, and the title of the Ordinance or code number of the Ordinance or Resolution to be repealed in full or in part. Each Ordinance or Resolution amending an existing Ordinance or Resolution or part thereof shall set forth in full each amended section or subdivision as it will read with the amendment.

Section 7. Suspension or amendment of the rules.

These rules, or any part of them may be suspended only by a two-thirds vote of the members present and voting. These Rules shall be repealed and amended only by a majority vote of the whole Council after notice has been given at some preceding Council meeting.

Section 8. Miscellaneous.

Subd. 1. Conduct. Members of the city council shall conduct themselves in accordance with the city's code of ethics as provided in section 2-35 of the city code.

Subd. 2. Development. New members of the city council are required to attend training provided by the League of Minnesota Cities during their first 15 months of office.

(Mo. of 1-28-2019)

(Supp. No. 20)

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MEMORANDUM

Item 13(a) Walker Parking Study Update and

Re: Preview for Future Consultant Presentation

Date: January 21, 2025

To: City Council

From: Julia Mullin, Community Development Director

The goal for tonight's agenda item is to provide background information on the parking system work the Council and staff have been engaged in and to answer any initial questions you have. A map of the downtown parking area is attached.

BACKGROUND

We engaged Walker Consultants in the summer of 2023 to assist us with reimagining our downtown parking system given that we were constructing a new public parking garage. The city's objectives for the parking study were as follows:

1. Align all parts of Excelsior's parking system in anticipation of the opening of the new public parking garage so that we have adequate, predictable, and financially supportable parking in the City.
2. Recommend strategies to improve the operations and management of parking in Excelsior for businesses (and their customers and employees) residents, and visitors.
3. Consider how we price parking today and propose a plan for pricing parking that's based on best practices, resident, business and visitor needs, and maintenance responsibilities.
4. Create a maintenance plan for the public parking garage that will inform city financial planning.

The Council received a preliminary presentation from Walker Consultants on July 15, 2024. Here is a link to that Council Work Session packet and Walker's presentation (it is attached to this memo as well):

<https://www.ci.excelsior.mn.us/AgendaCenter/ViewFile/Item/929?fileID=5323>

The Council made some initial decisions in 2024 about parking, including: setting parking permit prices for 2025, prohibiting overnight parking in the new garage (with the understanding that the city may change this decision once we've experience how the garage is operating), and creating permit only parking on Morse Ave. between Second and Third Streets, and began discussion of Special Event parking permit fees we might institute in 2025 for the new garage and East Lot.

Walker Consulting will provide recommendations for our system. We want a system that provides convenient parking, is paid for equitably by residents, businesses and visitors, operates efficiently and is customer-friendly, and folds the maintenance and operation of the new public garage into the existing system. The areas of our parking system that the Council will review in 2025 and consider possible improvements to include: regulation and

locations of metered streets, special event parking fees, public parking in the new public garage including charging for special events or overnight, parking enforcement, and our two existing methods for managing and funding the provision of public parking by businesses that cannot provide parking onsite- the parking maintenance fee and the parking impact fee.

PARKING FUND

The Council also began work to establish a Parking enterprise fund. The purpose is to gather all parking-related expenses and revenues into one fund with the goals of creating a parking system that funds itself and to be transparent about how public parking is paid for in Excelsior. The parking fund gathers into one place parking revenues and expenses that in past budgets have been accounted for elsewhere in the budget, mostly in the general fund. The parking fund uses preliminary projections provided by Walker Consultants as part of our parking study. The parking fund will continue to be adjusted as we calculate the revenue and expense implications of the decisions Council makes about parking.

PARKING OPERATOR

One of the critical elements of a parking system is its operation and management. Operations includes managing meter technology, enforcing parking regulations and payments, updating signage to make sure it's accurate and to reduce visual clutter on our streets, managing the new parking garage including performing required maintenance, and to continually make adjustments to the system to keep it efficient and customer-friendly. Council requested that staff draft a Request for Proposals for a parking operator and bring it to council for review to help us understand all that a parking operator could offer and the cost of contracting with one. The draft RFP will be on an upcoming Council agenda.

TWO PARKING WORK GROUPS

The Council has created two parking work groups: a Parking Ramp Operations Work Group and a Parking Financials Work Group. The parking ramp group will take on operational questions about the new public garage and the second will work on the parking enterprise fund.

RECOMMENDED ACTION

This agenda item is intended to provide background information, opportunity to ask questions, and is preparation for an upcoming presentation by Walker Consultants of their assessment and recommendations for out downtown parking system. There is no recommended action at this time.

ATTACHMENTS

Downtown parking map

Slides from Walker's July 2014 presentation



City of Excelsior Parking Management Plan

Project Update

July 2024





1 Project Overview and Process

PROJECT STUDY AREA



PROJECT SCOPE AND OBJECTIVES

1. Current Conditions Assessment

- Data, policy, and program review
- Parking demand data collection and analysis
- Survey and stakeholder engagement
- Peer and best practice review

2. Scenario Planning and Strategy Development

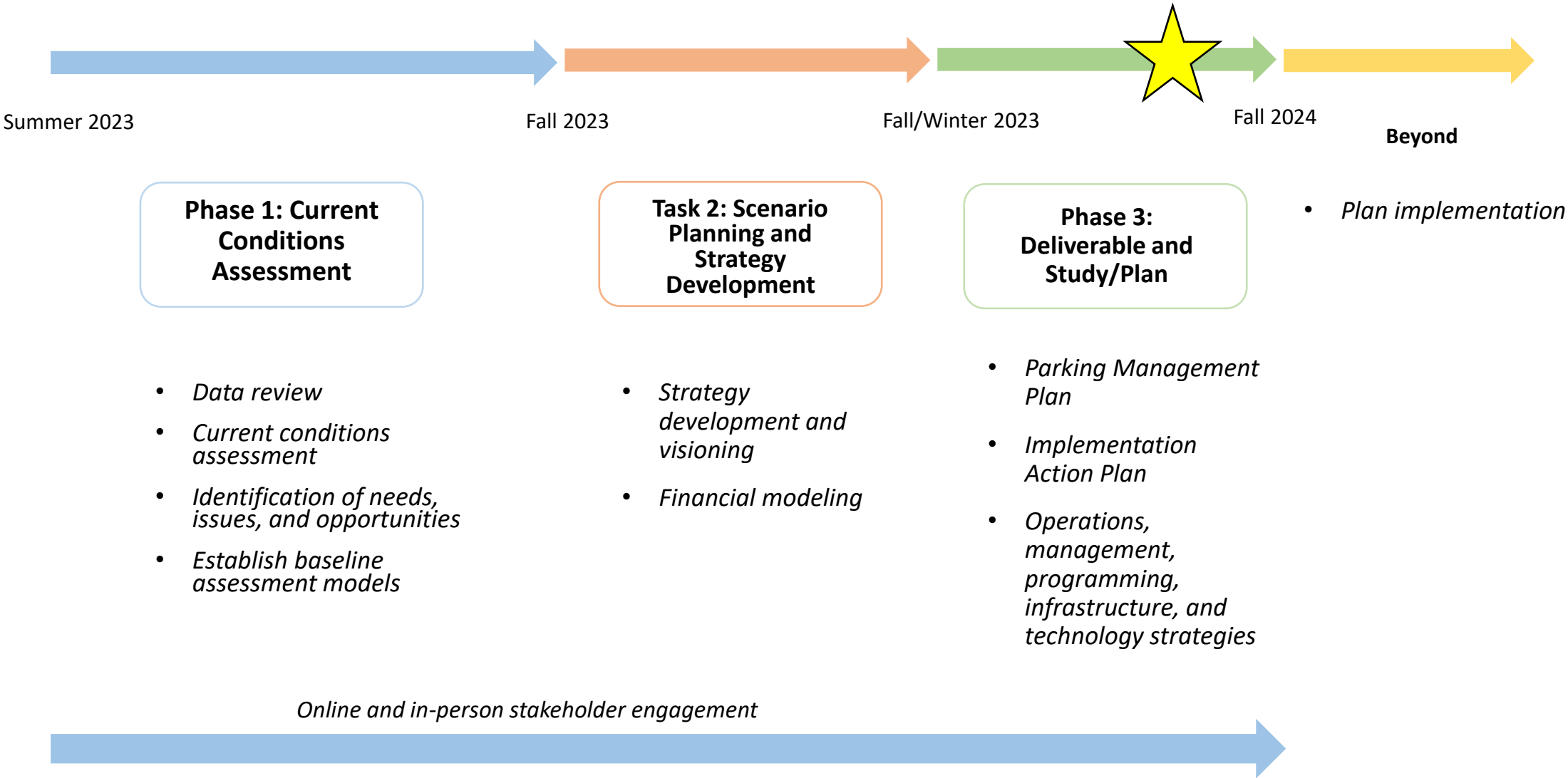
- Future development scenario development and evaluation
- Future parking needs assessment
- Operations, policies, and management changes

3. Parking Study Deliverable

- Parking study and strategic/implementation plan



PROJECT SCHEDULE



A photograph of a suburban street scene. On the left is a paved road with a double yellow line. To its right is a concrete sidewalk. Between the road and sidewalk is a landscaped area with green bushes and two bicycles parked. Further right is a brick building with a window, partially obscured by a large tree. In the foreground, there's a garden bed with dark mulch and green plants. A semi-transparent teal banner is overlaid on the right side of the image, containing the section header.

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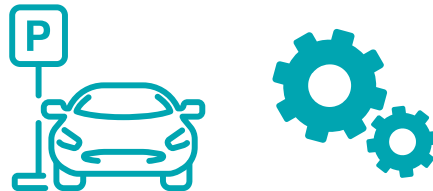
Identified Needs, Issues, and Opportunities

NEEDS, ISSUES, OPPORTUNITIES: CATEGORIES

**Personnel, Organization,
and Community
Engagement**



**Policy, Parking Operations,
and Management**



**Communications,
Wayfinding, and Marketing**



PARKING NEEDS, ISSUES, OPPORTUNITIES



Personnel, Organization, and Community Engagement

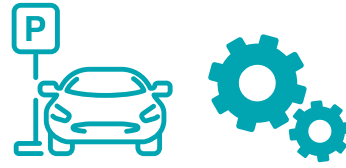
Key Takeaways:

1. Small operation, peak loads + new ramp – elevated sophistication required
2. Solid foundation

Critical Needs:

1. Leadership and staffing plan → strategy and operations
2. Customer service, stakeholder engagement, and feedback loop
3. Parking to promote community vitality and economic development

PARKING NEEDS, ISSUES, OPPORTUNITIES



Policy, Parking Operations, and Management

Key Takeaways:

1. Unique: high hourly rate and resident permit allowing for unlimited free metered parking
2. Aging technology → maintenance issues and customer frustrations

Critical Needs:

1. Clear and intuitive rules and regulations
2. Consistent and fair approach to parking enforcement to gain understanding and compliance
3. Business and employee parking option reform
4. Rate and policy recalibration → balance parking demand: long-term vs. short-term
5. Sustainable financial plan with new ramp → annual OPEX, CAPEX, debt service

PARKING NEEDS, ISSUES, OPPORTUNITIES



Communications, Wayfinding, and Marketing

Key Takeaways:

1. Hodgepodge and confusion

Critical Needs:

1. Clear recognizable parking brand → recognition and trust
2. Communication and information sharing
3. Emphasis on compliance and the “why”
4. Uniform, streamlined (not cluttered!), and consistent parking signage and communications

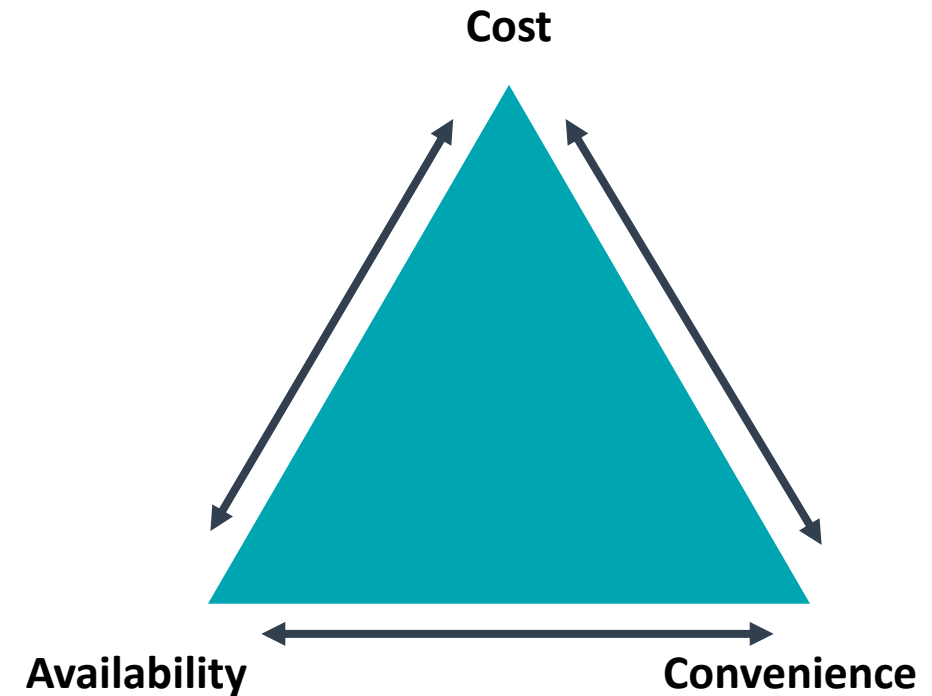


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Parking Management Best Practices

PARKING MANAGEMENT: USER PREFERENCES

- Desires for parking:
 - Want it to be free;
 - Want it to be always available;
 - Want it to be convenient or proximate to their destination.
- **Typically, only two out of the three can be met simultaneously, depending on the user's preferences and cost/benefit analysis.**
- Cheap and/or free parking that is very convenient is typically full.
- Goal: Most convenient parking is \$\$\$; Less convenient parking is \$.
- Market compels users to make choices based on preferences and priorities



PARKING USER TYPES AND USE CASES

Shorter parking stays

ON-STREET PARKING

- Short-term parking (customers, visitors) (less than 3 hours)
- Resident parking in permit areas
- Passenger and goods pick-up/drop-off /loading/unloading
- Mobility and placemaking: parklets, street dining, bicycle and pedestrian facilities, etc.

Longer parking stays

OFF-STREET PARKING

- (Monthly) contract/permit parkers: Reserved and unreserved
 - Employees and residents
- Transient hourly and daily parking (greater than 3 hours)
- Hotel parking
- Event parking
- Other



CORE PRINCIPLES OF PARKING MANAGEMENT

1. Ready the system for a **successful launch of the new parking ramp**.
2. Accommodate the **range of user types** to the best of our ability. Promote a high degree of access and customer service.
3. **Promote turnover** of the most convenient, proximate parking resources, particularly on-street parking.
4. Generate enough parking **revenue to cover costs**, including debt service and capital set-asides. Make the parking program and fund self-sustaining.
5. Provide the “**right-sized**” **parking supply and** promote the greatest **use efficiency** possible of the existing parking supply.
6. Conduct **consistent (but fair) enforcement** of parking rules and regulations.
7. **Balance** parking access and operations, with multimodal transportation access and a walkable, vibrant downtown.

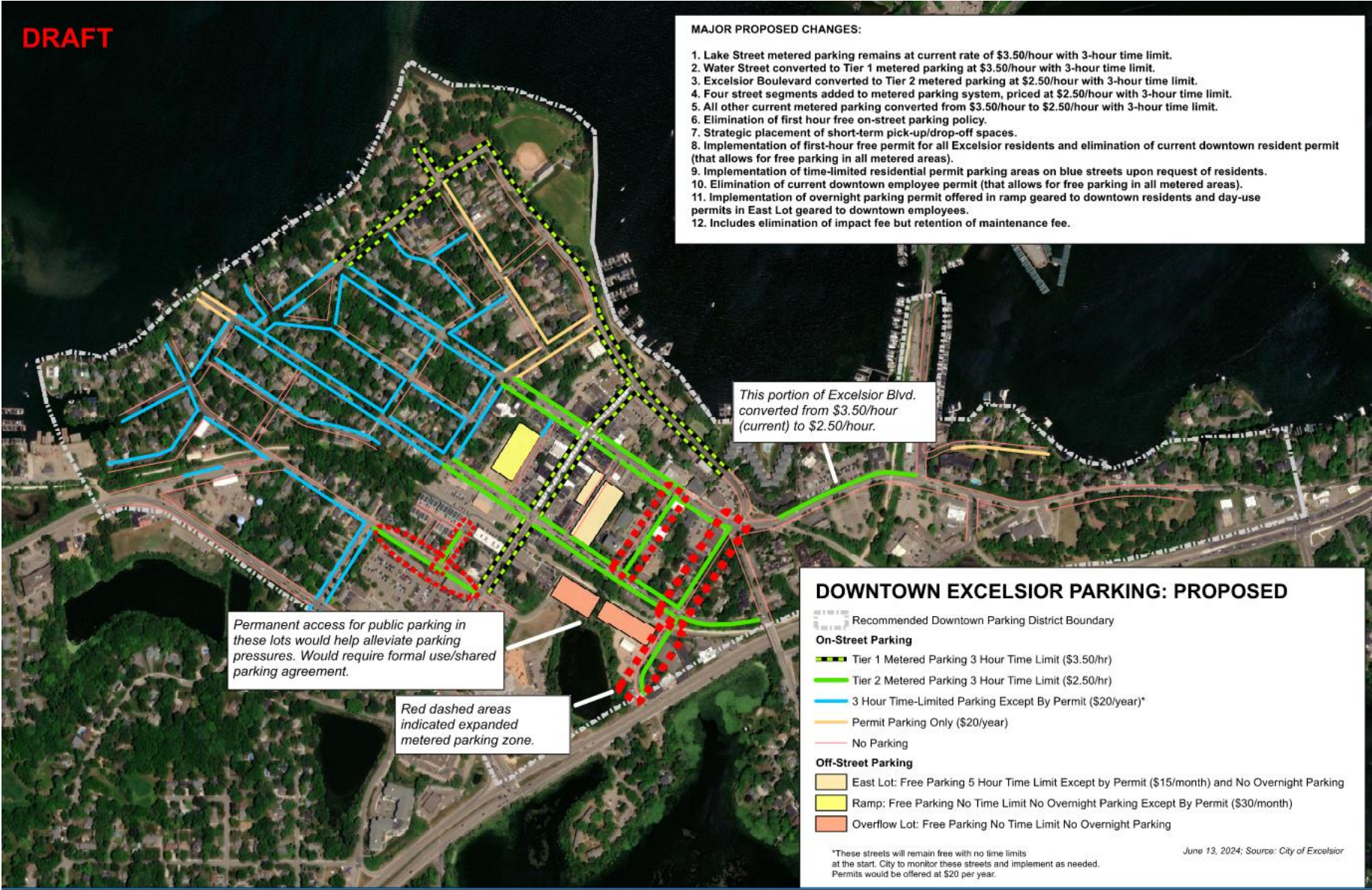




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Recommendations: Reimagined Downtown Parking District

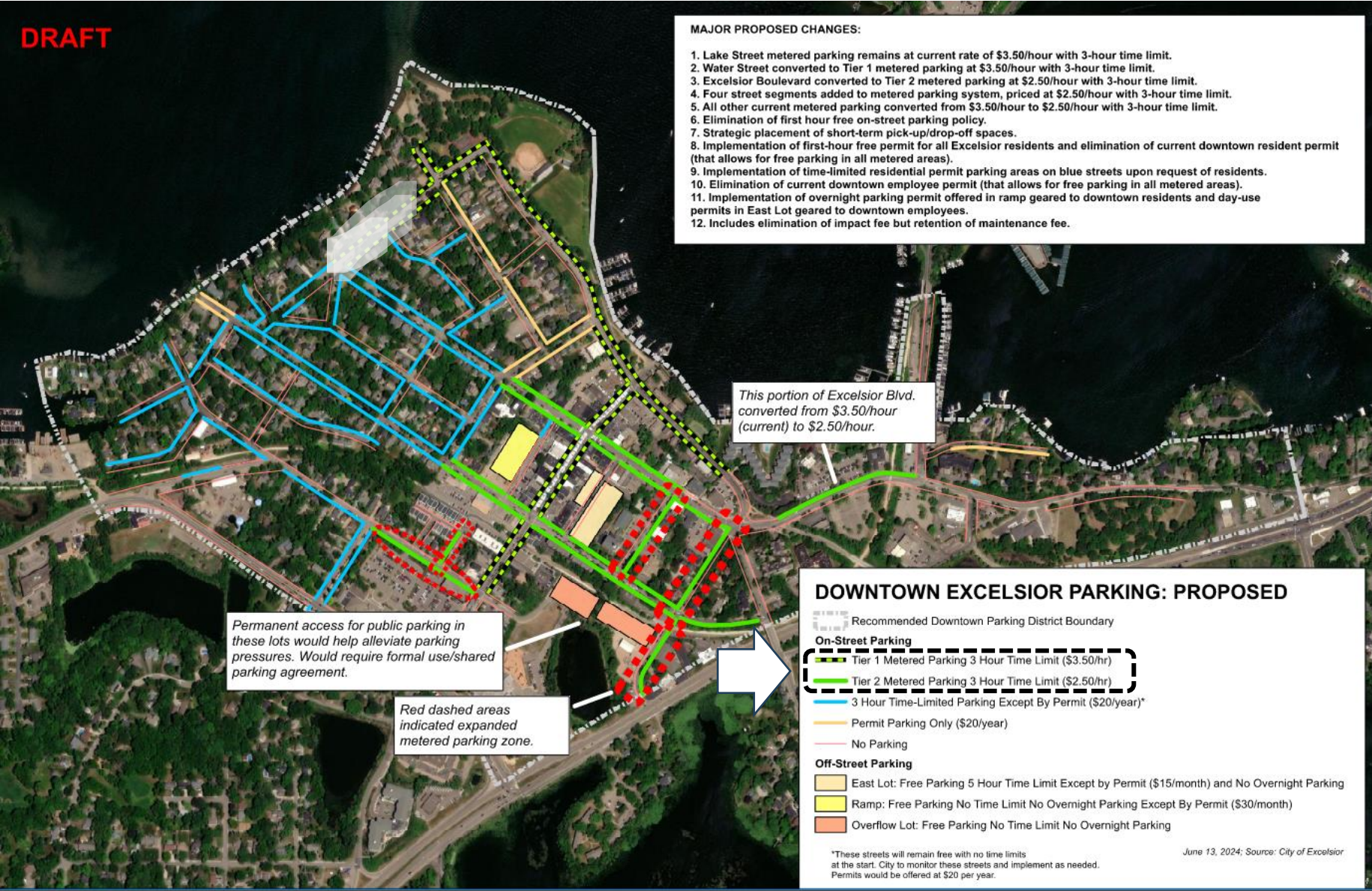
DOWNTOWN PARKING DISTRICT: PROPOSED – REIMAGINED APPROACH



DOWNTOWN PARKING DISTRICT: PROPOSED

On-Street: Metered Streets

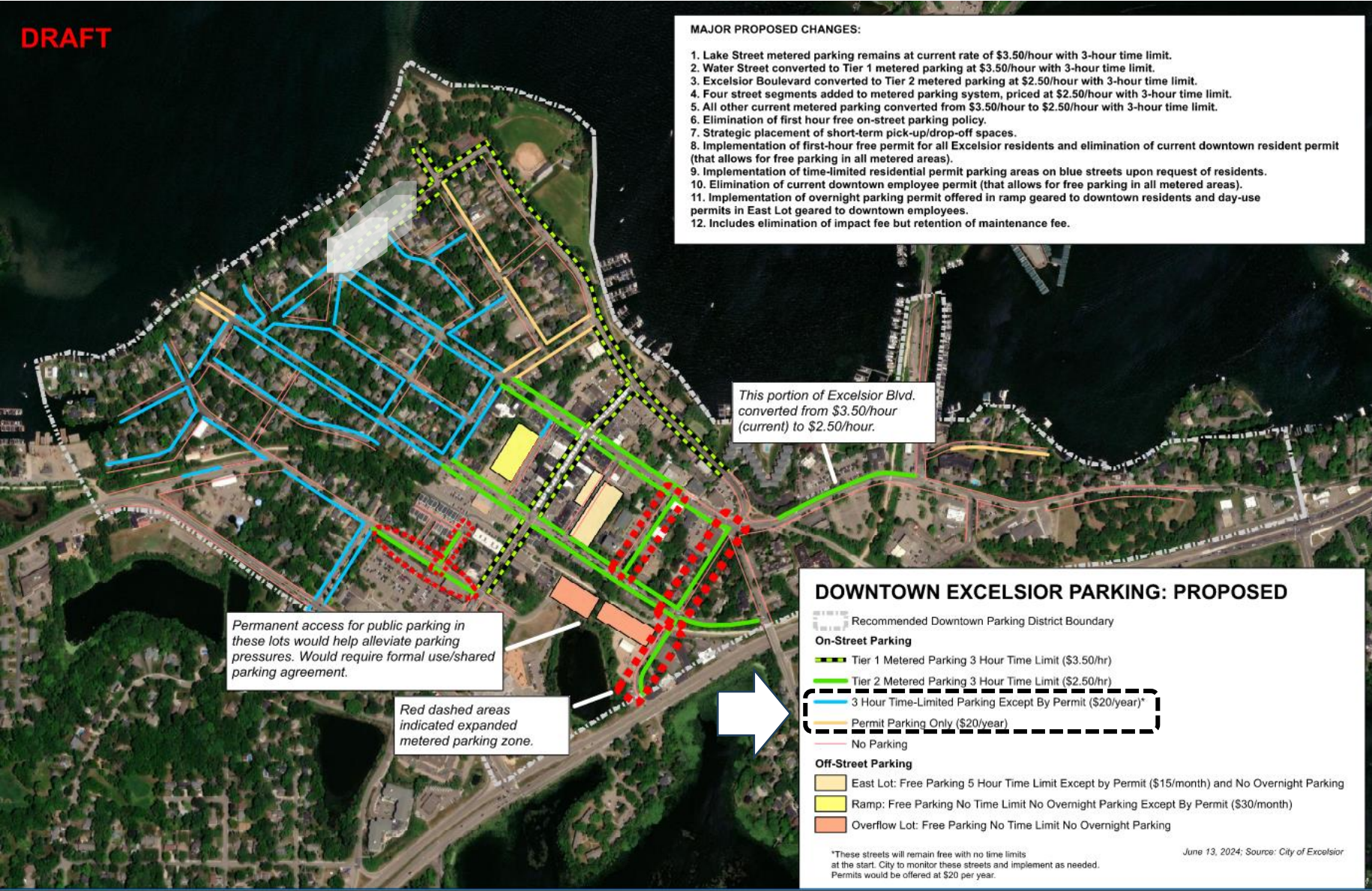
- Tier 1 Streets: \$3.50/hour, 3-hour time limit
- Tier 2 Streets: \$2.00/hour, 3-hour time limit
- City of Excelsior residents eligible for a permit for one-hour free parking on metered streets



DOWNTOWN PARKING DISTRICT: PROPOSED

On-Street: Unmetered Streets

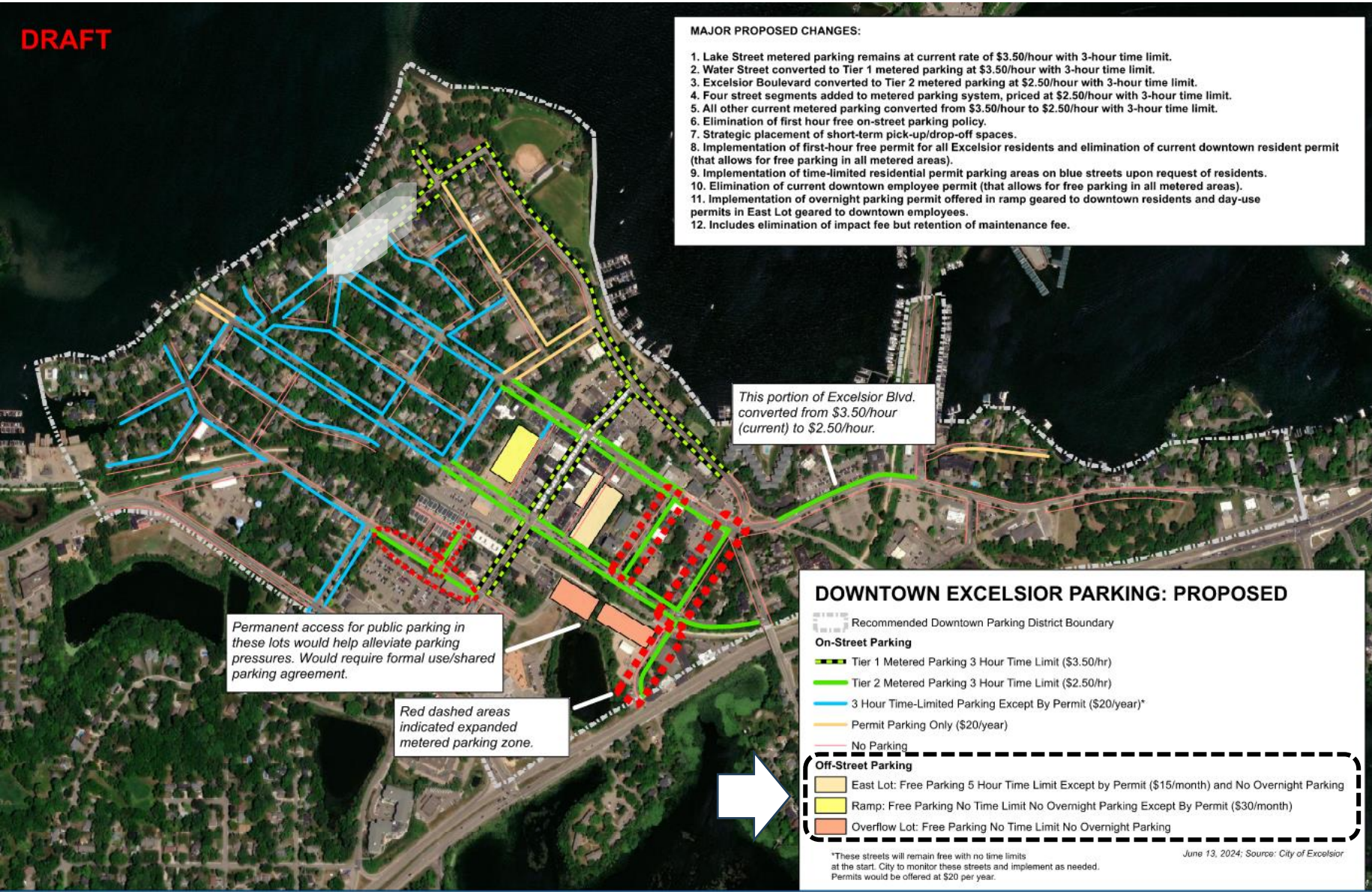
- 3-hour time limit on some
- Residents are eligible for purchase of residential permit to overstay posted time limits



DOWNTOWN PARKING DISTRICT: PROPOSED

Off-Street Parking

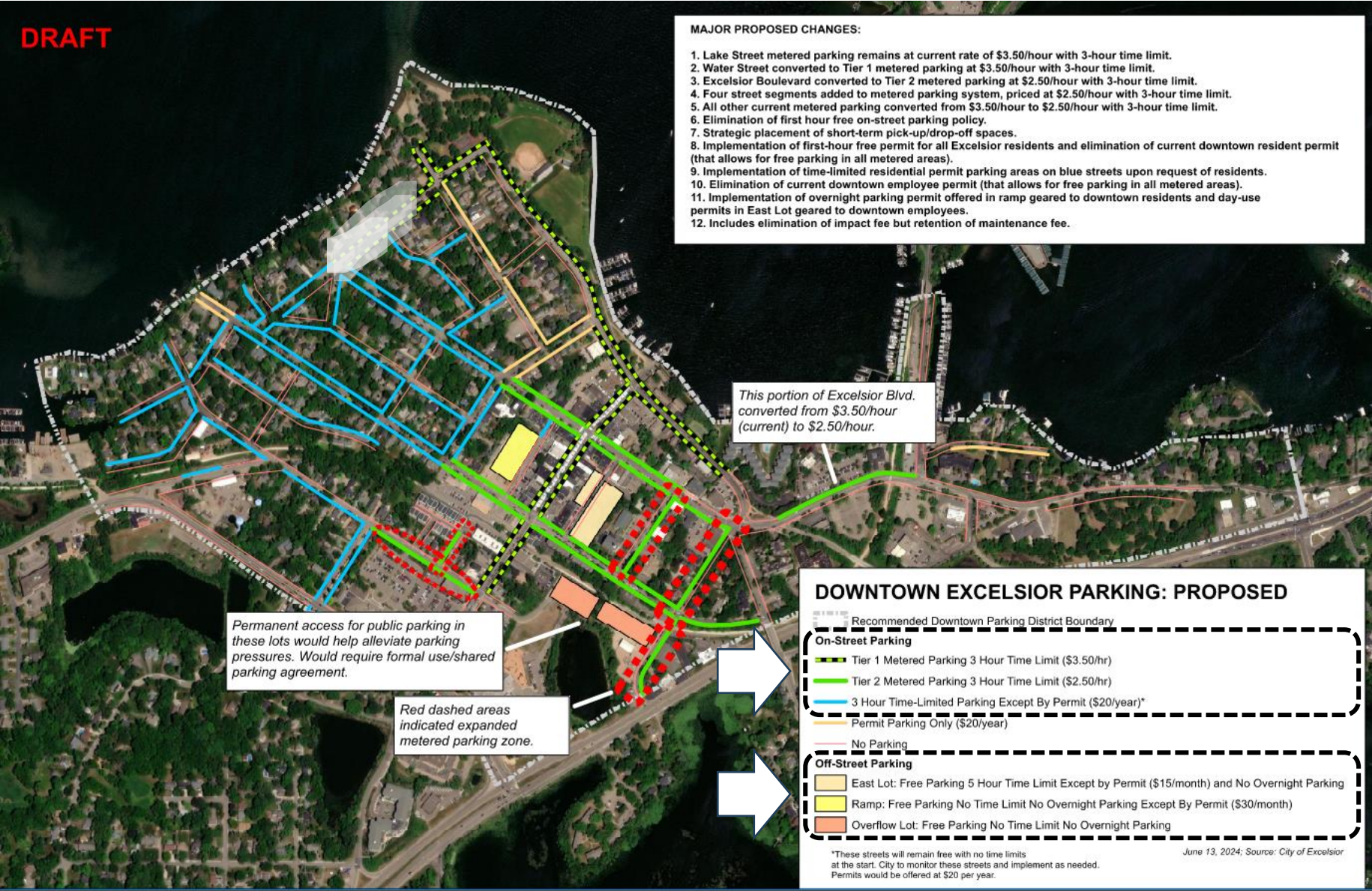
- **Parking Ramp**
 - Free of charge, no time limit
 - No overnight parking, except with valid overnight permit (residents)
- **East Lot**
 - Free of charge, 5-hour time limit
 - “Permit only” within the lot spaces to allow for use by employees
- **Southeast (Mud Lake) Lots**
 - Free of charge, no time limit
 - No overnight parking



WHERE WILL VISITORS PARK?

Visitors

- Metered or unmetered streets, must follow posted time limits
- Free surface lots, must follow posted time limits
- Free ramp



RESIDENT AND EMPLOYEE PARKING AND PERMIT OPTION SUMMARY

	Current	Proposed
Residents who live within the District boundary	1. Unmetered streets 2. Metered streets for unlimited time free of charge with valid permit (\$20/year) 3. East Lot (must observe time limits) 4. Overflow lot	1. Unmetered (time-limited) streets with valid residential permit (\$20/year) 2. Metered streets for up to one hour free with resident permit (free of charge) 3. East Lot (must observe time limit) 4. Overnight permit in parking ramp (\$30/month) 5. Overflow lot (free of charge)
Residents who live outside the District boundary	1. Unmetered streets 2. Metered streets for unlimited time free of charge with valid permit (\$20/year) 3. East Lot (must observe time limits) 4. Overflow lot	1. Unmetered (time-limited) streets 2. Metered streets for up to one hour free with resident permit (free of charge) 3. East Lot (must observe time limit) 4. Daily parking in ramp (free of charge during non-events/first come, first-served) 5. Overflow lot (free of charge)
Employees and business owners	1. Unmetered streets 2. Metered streets for unlimited time free of charge with valid permit (\$225/year) 3. East Lot (must observe time limits) 4. Overflow lot	1. Unmetered (time-limited) streets 2. Metered streets (must observe time limit) 3. East Lot daily parking beyond posted time limit with valid downtown business/employee permit (\$15/month) 4. Daily parking in ramp (free of charge during non-events/first come, first-served) 5. Overflow lot (free of charge)